*Executive Committee*

*Minutes*

*15/11/23 - F304/Microsoft Teams - 4pm-5pm*

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| **Introduction** |

**Attendees**

Chike Dike (CD) - SU President and Committee Chair

Norah Valerie Deka (NVD) - VP Education

Holly Tyack (HT) - VP Student Opportunities [ ONLINE]

Fatima Farha (FF) - VP Welfare & Community

Zainab Abdul-Obitayo (ZAO) - Disability, Accessibility & Neuro-Diverse Officer

Julnar Sharif (JS) - Asian, Arab & Ethnic Minority Officer [ONLINE]

Gabriel Adelaja (GA) - Black Students Officer

Valeria Cojocaru - (VC) - Women’s Officer [ONLINE]

Charlie Lavender (CL) – Trans, Non-Binary, Intersex & Gender Identity + Officer

Alex Caton-Bradley (ACB) - Faculty of Science and Technology Officer

Rohit Pakalapati (ROH) - Bournemouth University Business School Officer

Kataleeya Duffy (KD) - Faculty of Media and Communication Officer

Yaa Debra (YD) - Faculty of Health and Social Sciences Officer

Ashiq Khan (AK) - SUBU Summit Chair

Zach Braid (ZB) - Democracy & Campaigns Coordinator and Committee Secretary

Hayley Butler (HB) - Liberation Network and Campaigns Coordinator

Sarah Corder (SC) – Student Voice & Policy Manager

Mira Koseva (MK) – Head of Strategy & Development

**Welcome and apologies**

CD welcomed everyone to the meeting and noted there were no given apologies.

**Minutes Ratification**

CD asked if any officers had any amendments or questions about previous minutes, there were none and the minutes were ratified.

**Officer Updates**

President (CD):

* All officers been present at graduation over the last week presenting speeches.
* Attending a joint coach conference next week to discuss student issues and particularly focusing on student housing where CD is participating as a student rep.
* Recently met with placement support workers to learn more about their work and understand how to increase placement support.

VP Education (NVD):

* Hosting event on 24th of November and invited all officers to attend. Event focusing on obtaining feedback on what students want to see changed in their student experience which will help feedback to NUS and inform SUBU policy and manifesto work.
* Supported SUBU supper club by making Mac and Cheese meal.
* Attended scrutiny panel, focusing on scrutinising departments and help provide more advice to prepare academic meetings and influence work of officers and impact on SUBU’s work in academic sphere.

VP Student Opportunities (HT):

* Attended graduation last week and has been ill for most of this week.
* Running placement focus group at end of November and has begun applications for participants and has 16 current participants signed up

VP Welfare and Community (FF):

* Worked with NVD and HB regarding Environmenstrual policy and how to expand this throughout the University.
* Awaiting SimOn results to take data from survey and focus group to improve counselling provisions for students.
* Working with NVD to create events over the rest of the month to support wobble week for students.

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| **Action Log** |

No actions to review.

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| **Upcoming events** |

CD provided updated on upcoming events this month.

* Disability History Month
* Summit 1 – 16th November 6pm-8:30pm
* Trans Awareness Week – 13th to 19th November
* Trans Day of Remembrance – 20th November
  + Vigil being held at TOFS in the evening.
* Independent Students Event – 29th November

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| **Items Discussed** |

1. Executive Christmas Celebration (HB)
   1. Initially brought up last committee meeting, looking to obtain ideas for Christmas celebration.
   2. KD noted a move screening in the screening room.
   3. ACB noted ice-skating as a possibility.
   4. Bowling also noted as a suggestion.
   5. ACB also suggested taking over the Dylan’s venue which HB noted is a possibility as this has been done before.
   6. VC suggested crazy golf and supported idea of Ice Skating.
2. Part-Time Officer Reporting (ZB)
   1. ZB highlighted ongoing improvements to committee and in conversation with staff and FTO’s, wanted to explore providing PTO’s more autonomy in meetings. Suggested doing this by amending the meeting structure so that every other committee meeting the FTO report section would be replaced with a PTO report section where part-time officers can provide verbal updates about what they’re working on, what they may have come up and keep the entire committee involved.
   2. ACB questioned if FTO’s were happy, and CD confirmed they were.
   3. VC noted they felt it was a good idea it made PTO’s more reflective and allowed others to know more about what other officers were up to and allow others to get involved.
   4. HB noted it would allow us to present monthly updates to students with reports from entire committee.
   5. It was agreed to implement this, starting at the next committee meeting.

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| **Items Decided** |

1. Policy Review (ZB)
   1. CD introduced policy review and noted policies were sent in advance and will be taken as read. Voting will be done through link sent out with agenda.
      1. **Should SUBU lobby BU to ensure that the length of teaching days and sessions are time appropriate, with consultation from students?**
         1. NVD questioned if policy going to Summit regarding timetable may cover this, ZB responded indicating that the proposed policy at Summit is very focused on timetable release timings and wouldn’t cover much of the discussed policy.
         2. ACB noted this issue comes up many times at student discussions but can be hard to work and implement.
         3. *11 officers voted to retain, 3 voted to lapse –* ***Recommendation is to retain.***
      2. **SUBU to stand in solidarity with the UCU’s ‘Four Fights’, prioritise transparent information and educate students.**
         1. NVD questioned if the latest policy about UCU action covers this and ZB noted this policy is two years outdated and there is a newer policy in place.
         2. *9 Officers voted to lapse, 5 voted to retain -* ***Recommendation is to lapse.***
      3. **Inclusive Campus: Masks, toilets, and Facilities**
         1. ACB noted a lot of the policy actions are outdated due to being COVID specific and questioned if there still isn’t gender neutral toilets in every building. HB noted there was still an ongoing issue with gender neutral toilets and even disabled toilets across campus so not all the policy points has been completed at this stage.
         2. ACB noted it may be more manageable and more relevant if the policy were lapsed and new more concise policy was implemented.
         3. *7 officers voted to retain, 7 voted to lapse, Chair broke tie break in favour of lapsing –* ***Recommendation is to lapse.***
      4. **Rename the students with disabilities officer and campaign to the disabilities, accessibility and neuro-diverse officer and campaign.**
         1. ZAO noted this has been done and is their current officer title and recommended lapsing.
         2. *11 officers voted to lapse, 3 voted to retain –* ***Recommendation is to lapse.***
      5. **Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?**
         1. CD worked with BU on this last year and BU has since implemented a campus wide ban.
         2. ZB also spoken with BU on this regarding a new student idea to reintroduce smoking areas and BU have said no and that it defeats the point of the idea of a total ban.
         3. Previously was 5 Metres from buildings but wasn’t adhered to so total ban was introduced.
         4. KD noted issues with the way BU are enforcing this and ZB noted that BU are open to SUBU community wardens involved in the enforcement.
         5. *8 Officers voted to retain, 6 voted to lapse –* ***Recommendation is to retain***

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| **Items Noted** |

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| **Standing Items** |

**Any other business**

* CD noted FTO’s not available for meeting on the 29th, suggested moving the dates and officers agreed to hold the meeting on the 30th of November 4-5pm.
* ZB indicated a change of by-laws means committee must vote on a back-up SUBU Summit chair, a blind ballot was held, and KD was determined to be the back-up chair.

**Details of next meeting**

* Thursday 30th November, 4-5pm – Room TBC