**Executive Committee Meeting**

**AGENDA**

*13/12/2023, F304/Teams, 4pm – 5pm*

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| 1. **Welcome and introductions** |

* Apologies for absences:

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| 1. **Ratification of Minutes** |

* Refer to EC-2324-03-01

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| 1. **Officer updates** |

* President
* Vice President Education
* Vice President Student Opportunities
* Vice President Welfare and Community

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| 1. **Action Log** |

* 1. All PTO’s to review honorarium agreement.

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| 1. **Upcoming events** |

**December**

14th December – Queermas

18th December – International Student Event

22nd December 4pm – 2nd January – Campus Xmas Closure

**January**

15th January – FTO Election Applications Open

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| 1. **Agenda items** |

**TO DISCUSS**

1. **Bathrooms in Library (CL)**
   1. There are problems with access of bathrooms in the library. Executive Committee are requested to discuss the possibility of switching all bathrooms to be gender neutral rather than on alternating floors.

**TO DECIDE**

1. **Women’s Officer Vacancy (ZB)**
   1. Following the resignation of our current Women’s officer, a decision must be made on how the Committee intends to proceed in identifying and appointing a replacement.
   2. *See attached paper EC-2324-04-06*
2. **PTO Honorarium Signing (ZB)**
   1. Part-Time Officers to ask final questions surrounding the pilot honorarium scheme and to sign in agreement.
   2. *See attached papers EC-2324-04-03/04/05*
3. **One World Day (HB)**
   1. Every year SUBU hosts it's One World Day event all about celebrating the variety of cultures that come together at BU and we'd love your ideas or input into the event.

**TO NOTE**

1. **Faculty of Media and Communication Officer Vacancy**
   1. Following the resignation of our current Faculty of Media and Communication Officer, we note the process to be followed in appointing a replaced.
   2. *See attached papers* *EC-2324-04-07*

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| 1. **Any other business** |

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| 1. **Date, time, and venue of next meeting** |

* 10th January 2024 – F304/Teams – 4pm-5pm