**SUBU Clubs and Societies Grant Response Form**

SUBU clubs and societies are expected to be mostly financially self-sustaining with income generated through membership, ticketed events, sponsorship and fundraising. Groups can apply for a Clubs and Societies Grant to develop further and enhance what they are able to offer.

Grants are decided by a panel that meets 4 times in the academic year. This Panel is made of SUBU Full-Time Officer, BU Students and Permanent staff.

This document provides a breakdown of the grants that were requested and what was approved.

This information will be made available publicly on the SUBU website.

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Date of meeting: **Tuesday 26th January 2021**

Panel members present: Emma Davies (Student Opportunities Manager), Jen Caldwell (Clubs and Societies Coordinator), Ugo Andy-Eke (SU VP Student Opportunities), and Kerry Dean (Head of Student Participation)

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Boat Club** | Facilities | £3,217 and£635 per month | **£1,609** |
| Allocated for |
| 50% of Insurance  |
| Comment |
| The Awarding Committee have already awarded £3,500 to the Boat Club from their October grant request, this was to contribute towards the cost of racking fees and venue hire. Within said grant response the Awarding Committee stated that this was be the maximum for the Boat Club for the rest of the academic year. The Awarding Committee does however recognise that this academic year has provided unprecedented challenges for the Boat Club including not being able to charge full membership fees which would have bolstered the Club’s finances. The Committee is therefore willing to provide additional funding, surpassing the maxim, to contribute 50% of the cost of the insurance which is £1,609 (50% of £3,217).Regarding the additional funding requested for racking fees, as previously mentioned the Boat Club have already received funding to contribute towards the cost of racking in October. This current grant request states that the racking fee is £653 per month but it does not specify how many months the Boat club are requesting funding for. As the maxim funding as already been surpassed SUBU is not able to support the Boat Club in paying for the £653pm cost of racking fees and therefore have made the following suggestions:1. Request to Canford School to reduce racking fees or for a payment break (if this dialogue has already taken place, what was the outcome of the conversation?)
2. Consideration for selling a boat. This would still allow the club to be fully operation with the size of current membership, and would allow some finance to be freed up to be put back into the club to pay other operational costs.
3. Consideration for other cost saving/downsizing measures (as referenced in meeting with SportBU \*). If it is unsustainable to run the club with current resources, The Boat Club Committee need to give series consideration for different ways of operating in the future.

\*In order to find a more sustainable way forward, a conversation has previously taken place with the Boat Club Treasurer, 2 members of the SUBU Awarding Committee and 2 senior members of SportBU. In discussing the longevity of the Boat Club SportBU offered some support and advice including reducing insurance fees and re-thinking facilities used. The Awarding Committee questioned if any changes had be made as a result of the suggestions.The Awarding Committee noted that Boat Club bank account has a total of £1,918; the Committee queried if this could be used towards the cost of racking or other costs. The Boat Club responded with an appeal and have requested a meeting with the Awarding Committee to discuss the options that the Boat Club have in funding their club moving forward.  |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Boxing Club** | Facilities | £1,100 | **£660** |
| Allocated for |
| 30% of Venue Hire/ Coach for performance team |
| Comment |
| The application stated that this funding would benefit 15 of the club’s members, this is 30% of the total membership. The Awarding Committee is therefore happy to contribute 30% of the cost of venue hire/coach.The application was clear and well broken down with exacting figures; this was a significant improvement from the Boxing Club’s previous application. The Awarding Committee note that not all 5 of the Boxing committee members have purchased their membership fee which is a standard requirement for all clubs and societies so will need to be rectified. |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Ladies Five-a-Side Football** | General & Start Up Grant | Unknown | **£0** |
| Allocated for |
| N/A |
| Comment |
| The application does not break down the specific costs requested for equipment/facilities hire nor does it specify an amount that is being requested, therefore the Awarding Committee cannot grant any funding until further information is provided on these costs. The SUBU Awarding Committee are always keen to award a £100 start up grant to new clubs and societies and potentially support further facilities requests however a comprehensive breakdown of these costs is needed. To support the Ladies Five-a-Side committee in completing grant requests, the Awarding Committee suggests reading the grant request guidance document which can be found here. The club has the 7 days during the appeal process to provide this information.The Awarding Committee note that not all Ladies Five-a-Side committee members have completed the committee training or paid their membership fee which are standard requirements for all clubs and societies. The Awarding committee suggest completing the standard training which can be access here, and purchasing outstanding memberships which will in turn support your finances. It can be challenging to set up a new society especially during the current situation when we are working remotely and not based on campus. Please note that you can contact the Student Opportunities team at any time to ask any questions or queries you made have as a new society, the staff team are here to help. |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Polo Club** | General & Facilities Grant | £3,105 | **£1,000** |
| Allocated for |
| Competition Fee- £1,000 |
| Comment |
| Any grant funding that is awarded needs to be spent within 3 months of it being granted, this application states that the grant is required for competition entry for the Autumn term of the 21-22 academic year. The Awarding Committee would therefore like some further information on the below points;1. When do the Polo Club need to enter these competitions by?
2. How will the Polo Club know how many members and therefore how many competitors they will have next academic year?

The awarding committee also note that there may be changes to the Polo Club committee for the next academic year after elections are held, therefore a change of leadership may bring a change to activities. To award funding, the Awarding Committee need to have specific figures rather than estimated figures and therefore ask the Polo club to review these points above and provide additional information. The club has the 7 days during the appeal process to provide this information.The Polo Club provided further supporting information and have gained a quote for the competition at £130 per person and 23 members have said they are interested in taking part. The Awarding Committee note that the Polo Club have already been awarded £1,100 in the November funding for a separate competition entry. The funding guidelines state that clubs are likely to be awarded only 1 competition entry/ trip per year. However, due to the current circumstances and the additional work that the committee have put in to their application and supporting evidence, will be awarding the Polo Club £1,000 towards the total competition entry.  |