**SUBU Clubs and Societies Grant Response Form**

SUBU clubs and societies are expected to be mostly financially self-sustaining with income generated through membership, ticketed events, sponsorship and fundraising. Groups can apply for a Clubs and Societies Grant to develop further and enhance what they are able to offer.

Grants are decided by a panel that meets 4 times in the academic year. This Panel is made of SUBU Full-Time Officer, BU Students and Permanent staff.

This document provides a breakdown of the grants that were requested and what was approved.

This information will be made available publicly on the SUBU website.

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Date of meeting: **Tuesday 16th March 2021**

Panel members present: Emma Davies (Student Opportunities Manager), Jen Caldwell (Clubs and Societies Coordinator), Ugo Andy-Eke (SU VP Student Opportunities), and Kerry Dean (Head of Student Participation)

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Christian Union** | Equipment | £32 | **£32** |
| Allocated for | | | |
| CCLI License to play music | | | |
| Comment | | | |
| Well written application that included plenty of detail about the full expenses of the club and explained exactly what the grant would be needed for and why. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Boxing** | Equipment | £820 | **£410** |
| Allocated for | | | |
| Boxing Pads  Boxing Gloves  Skipping Ropes | | | |
| Comment | | | |
| The club currently have £2,700 in the club bank account and although the application states that this is earmarked for merchandise, the Awarding Committee advise that the Boxing Club should prioritise their spending on their essential equipment needs over merchandise. However, the Awarding Committee happy to contribute to the cost and grant 25% of the cost of the requested equipment, amounting to £410. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Improvisation** | General Grant | £3,210 | **£2,650** |
| Allocated for | | | |
| Travel  Accommodation  Festival Registration  Marketing  Technician Fee  10% contingency | | | |
| Comment | | | |
| The overall cost of the trip that has been laid out in the grant request is £3,850, this was with each student contributing £50. The Awarding Committee advise that the club increase the contribution from the 12 students attending the trip to £100 which would provide a larger sum of £1,200 to go towards the cost. The Awarding Committee will then be happy to grant the remaining cost of the trip which will amount to £2,650.  If the final cost for the trip changes or 10% contingency of £365 that is listed within the budget is not needed, this money will remain with SUBU.  The grant request was extremely well written and well thought out and the Awarding Committee were impressed with the level of organisation. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Ladies 5-a-side** | Facilities Grant | £175 | **£123.75** |
| Allocated for | | | |
| Equipment- Cones, bibs, balls  Venue Hire- SportBU venue hire @ £22.50 per hour | | | |
| Comment | | | |
| The Awarding Committee will be granting 50% of the cost of venue hire to the amount of £123.75.  It is unclear in the grant request as to how much additional money the club needs to purchase equipment such as balls, cones and bibs. The Awarding Committee would be happy to contribute towards this however would need further detail on the costs of these. Additionally, SUBU has some existing equipment in storage that could also be put to good use by the club and reducing the spend on equipment. Please provide the Committee with additional detail on the equipment required. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Marketing** | Facilities/ General | £1,000 | **£600 (ticket type dependant)** |
| Allocated for | | | |
| External Conference Attendance | | | |
| Comment | | | |
| The Awarding Committee cannot award any funding at this time due to the grant request not including a breakdown of the various costs needed. In order to award any funding, the Awarding Committee require exact figures for each element.  Please ensure you have fully read the funding guidance document here <https://www.subu.org.uk/pageassets/involved/clubs_societies/committeezone/clubsfunding/Funding-Request-Form-Guidance.pdf> to ensure you are aware of what is likely and unlikely to be awarded. We will be unable to grant any money towards the cost of the hoodies as kit/ clothing is not covered by SUBU funding as highlighted in the guidance document.  The Awarding Committee would be likely to contribute towards external speakers for example, however further information and exact costing would be required to award any funding.  Please provide additional detail. The club has the 7 days during the appeal process to provide this information.  The Club has provided additional detail as to the breakdown of what they would like the £1,000 grant money to be awarded for, however this is significantly different to what was laid out in the original request. On looking at this new request, it appears that the cost of the PRCA International Summit could be lowered by enquiring about an ‘Agency Ticket’ costing £500+ VAT via [anna.green@PRCA.org.uk](mailto:anna.green@PRCA.org.uk) .This agency tickets allows as many people to join as possible, which is more beneficial than the original request for £10 members to join at £125+VAT per person as the society as a whole would benefit. The awarding committee suggests that the club also include the clear benefits to going to the summit alongside their student status and need to reduce costs wherever possible within the request for an agency ticket.  If the club was successful in being able to purchase an agency ticket for £500+ VAT, the awarding committee would be happy to grant the £600 towards this. All members must have an opportunity to attend for the grant to be awarded. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Sailing** | Facilities | £603.22 | **£603.22** |
| Allocated for | | | |
| Venue- Spinnaker Fees | | | |
| Comment | | | |
| The Awarding Committee are happy to award the full amount to cover the remaining cost of the venue hire which amounts to £603.22. The application clearly outlines the other avenues of income generation that have been explored by the club which the committee are pleased to see has been done and are happy to support in helping to generate the final amount needed. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Law** | General Grant | £1,000 | **£332.50** |
| Allocated for | | | |
| 50% Venue Hire  50% Law Professionals | | | |
| Comment | | | |
| The Awarding Committee cannot award any funding at this time due to the grant request not including a breakdown of the various costs needed. In order to award any funding, the Awarding Committee require exact figures for each element of the Law Ball.  Please ensure you have fully read the funding guidance document here <https://www.subu.org.uk/pageassets/involved/clubs_societies/committeezone/clubsfunding/Funding-Request-Form-Guidance.pdf> to ensure you are aware of what is likely and unlikely to be awarded.  The Awarding Committee would be likely to contribute towards external speakers for example, however further information and exact costing would be required to award any funding. The Awarding Committee query whether the society have looked into gaining sponsorship for the event from a local law firm.  Please provide additional detail. The club has the 7 days during the appeal process to provide this information.  The club provided a full breakdown of the budget for the proposed Law Ball. The committee were pleased to see this and the work that had gone into it. As per the funding guidance, the committee is unable to award funding for refreshments or printing however the committee is happy to award 50% of the cost of the venue hire and 50% of the cost of legal professionals to be in attendance for networking. This amounts to a total of £332.50.  The club currently has £1,145 in their account which can be used towards the cost of the event alongside the income that will be gained from the sale of tickets. If all members were in attendance, this would generate over £1,800 for the club. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Physician Associate Society** | Equipment | £100 | **£0** |
| Allocated for | | | |
| N/A | | | |
| Comment | | | |
| The Awarding Committee sympathises with this request however unfortunately, the Clubs and Societies Awarding Committee cannot award grant funding to cover the cost of the requested clothing (PPE) as this requirement of the academic programme, not a supplementary activity of the society.  The Awarding Committee would like to take the opportunity to provide some information on hardship funding that is may be available; Placement Opportunity Fund (<https://www.bournemouth.ac.uk/students/help-advice/financial-support/placement-opportunity-fund>) and the BU Financial Support Fund (<https://www.bournemouth.ac.uk/students/help-advice/financial-support/placement-opportunity-fund>)  We would also suggest contacting the Student Rep for the Physician Associate programme to ensure this issue of not having enough of the equipment that is essential to a compulsory placement is feed to the Programmes leads. If we can support further, please get in touch. | | | |