**SUBU Clubs and Societies Grant Response Form**

SUBU clubs and societies are expected to be mostly financially self-sustaining with income generated through membership, ticketed events, sponsorship and fundraising. Groups can apply for a Clubs and Societies Grant to develop further and enhance what they are able to offer.

Grants are decided by a panel that meets 4 times in the academic year. This Panel is made of SUBU Full-Time Officer, BU Students and Permanent staff.

This document provides a breakdown of the grants that were requested and what was approved.

This information will be made available publicly on the SUBU website.

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Date of meeting: **Tuesday 24th November 2020**

Panel members present: Emma Davies - Student Opportunities Manager, Kerry Dean - Head of Student Participation, Jen Caldwell - Clubs and Societies Co-ordinator, Ugo Andy-Eke - VP Student Opportunities, Nyasha Madhuku - Part Time Officer

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Boxing** | Facilities | £6,500 | **£0** |
| Allocated for | | | |
| Venue Hire  Trips  Merchandise | | | |
| Comment | | | |
| No breakdown of funding was provided; the Awarding Committee need to know how much each element is costing in order to award funding, e.g. the exact cost to hire the venue or to purchase equipment. The club has 7 days during the appeal process to provide this further information to the Committee.  Unspecified funding to cover the cost of clothing/merchandise was requested but this is not something that grant funding would be awarded for as is mentioned in the supporting documents. In addition, the type of grant that was applied for was ‘Facilities’ however both facilities and general grant items were requested. None of the committee members from the Boxing Society have attended the compulsory committee training which references the funding application process and how to successfully complete it.  The Committee commented that they club should have approximately £4,400 in their club account as the membership fee is £100 per member with 44 active members registered so this should go some way to cover some of the cost of the requested items/fees.    As previously mentioned, the club has the 7 day appeal window to provide a comprehensive breakdown of their request.  After receiving further information from the boxing society, the awarding committee meeting met to review the appeal.  The committee will not be awarding £1,760 for hoodies, due to the fact that this is not something that grant funding would be awarded for as is mentioned in the supporting documents.  The committee are not able to grant the venue hire fee as we are unable to cover retrospective payments; the fee for the gym has already been paid for using the funding already in the club account and the club still have a positive bank balance after this. This is a positive that the membership fees were able to cover this general running cost for the club.  If the club wishes to purchase something in the future, they are able to apply again for funding at the January 2021 deadline.  **The committee will be awarding £0 to the Boxing club.** | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Climbing Club** | Facilities | £443.87  (50% of total) | **£443.87** |
| Allocated for | | | |
| Insurance Cost- Up to 50% | | | |
| Comment | | | |
| Good application, very clear as to what the money will be used for and will benefit all club members. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Cover Society** | Facilities | £1,000 | **£525** |
| Allocated for | | | |
| Equipment  Venue Hire | | | |
| Comment | | | |
| On this occasion we will not be granting the requested funding as the grant application contradicts the financial planning indicated when the original club application was accepted to become a new society.  The supporting information given in the society’s application was as below;  “The money for rehearsals will come from each member. A room at Absolute Music costs, £35 for a 4-hour session, each group will have a rehearsal of 2 hours making the cost per rehearsal per group £17.50. The cost is then divided into a minimum of 3 members per group which comes to £5.83 per member, this is rounded up to £6 with the extra money going to reserve funding. We will have rehearsals 5 times a term. For this, each member will pay £29 for rehearsal each term. £87 for the year. The payment will be made to the Venue hire on a termly basis”.  In addition, we would not grant funding for the investment of equipment for individuals to own; any equipment purchased by club or society funding becomes a SUBU owned asset and therefore not the property of the individual member. The club has a window of 7 days to appeal this decision if they wish.  After receiving an appeal from the Cover society, the Awarding Committee met to review this.  **The awarding committee will now be awarding the Cover Society** **£525 to cover 50% of the full cost of venue hire.** The appeal information explained the breakdown of the cost of venue hire per member in much more detail and it was clear that thought had been given to the costs associated in this request.  The Awarding Committee strongly recommend that the Cover Society increase their membership fee from £3 to at least £10 to help cover the cost of the recording studio, which seems to be a vital element of this club’s purpose. This will in turn then make the club more financially sustainable. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Polo Club** | General Grant | £6,300 | **£1,100** |
| Allocated for | | | |
| Competition Fee Entries for 20 members @ £55 pp = £1,100 | | | |
| Comment | | | |
| The Committee are happy to award £1,100 to cover the entry fees for 20 members for the SUPA Nationals. We will not be able to contribute to the funding of hire of the horses for said competition. | | | |

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| Club | Grant Applied For | Amount Requested | Amount Approved |
| **Sailing Club** | General Grant  Facilities Grant | £1,893.40 | **£213.70** |
| Allocated for | | | |
| 50% of the cost of Trolley Tyres = £25  50% of the cost of Bailers = £188.70 | | | |
| Comment | | | |
| Very detailed and comprehensive application and a useful breakdown of the funds requested.  Previously the Sailing Club have been awarded £1,293 which has already covered 50% of the full cost of storage fees for the year and 50% of the BUSA affiliation; Spinnaker fees are £1,440 for the year and SUBU has already granted £720 to pay for this. BUSA Affiliation is £120 for the year and SUBU has already granted £60 to pay for this.  We will be awarding 50% of the cost of equipment for the tyres and the bailers which will come to £213.70. In addition, the Sailing Club has £150 in previously granted but yet unclaimed funding left for boat repairs to be used by 31st December. This could be used for any additional repairs needed if the money has not already been spent. The Sailing Club also has £180 in outstanding funding left for insurance costs.  We will not be awarding funding to competition entry at this time due to the high value of other requests needed to maintain the basic function of the club. | | | |