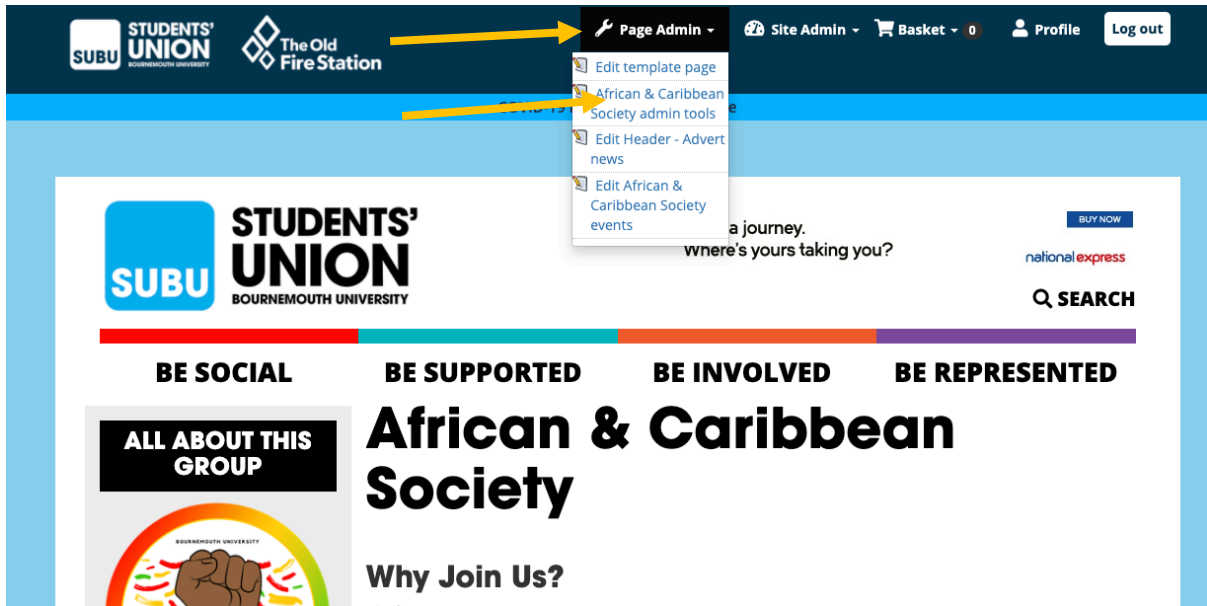
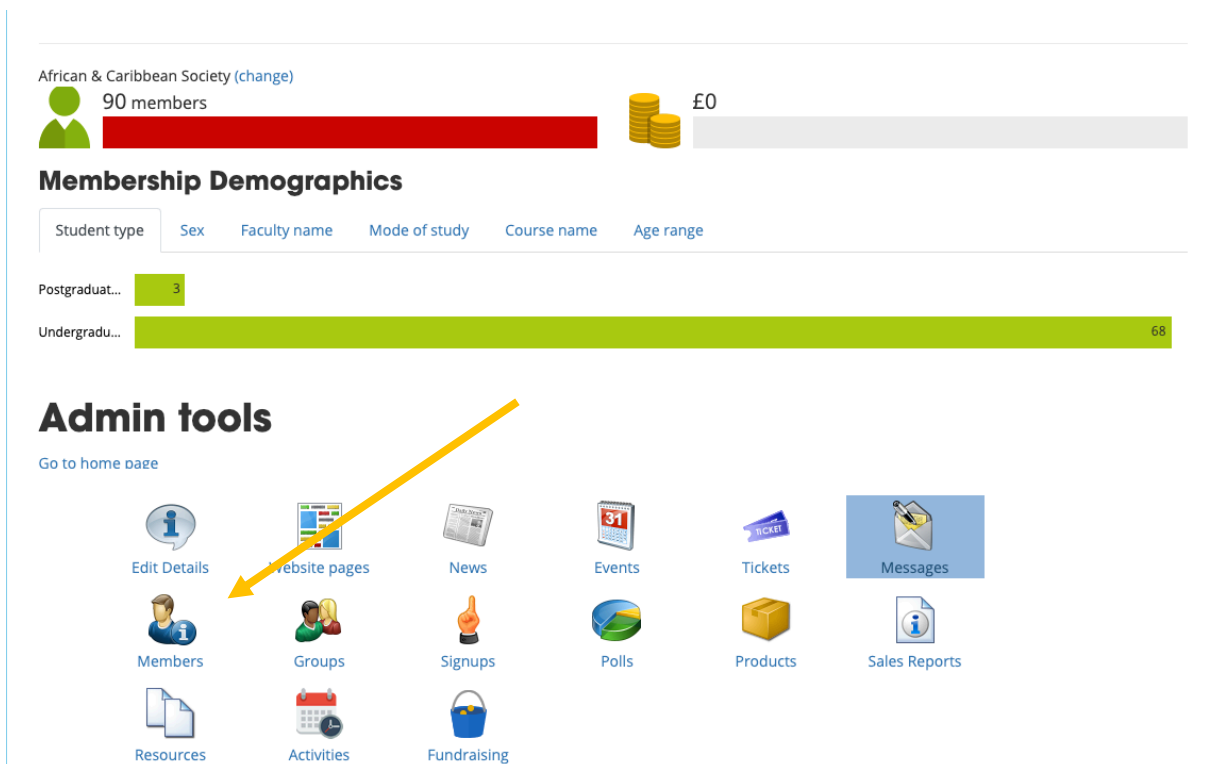


Who has paid membership? / Society SUBU Web Page

1. Start on your club / society web page.
2. Click page admin, and then page admin tools.



3. On the Admin Tools page, select Members.



4. The next screen will show your members details, but this does not show that they have paid membership. You still need to select “List Members by Group” to find out who has paid.

The screenshot shows the SUBU Students' Union website interface. At the top left is the SUBU logo (a blue square with 'SUBU' in white) and the text 'STUDENTS' UNION BOURNEMOUTH UNIVERSITY'. To the right is a QR code with the text 'SCAN Download our NI to your wallet for'. Below the logo is a horizontal bar with three segments: red, teal, and orange. Underneath this bar are three navigation tabs: 'BE SOCIAL', 'BE SUPPORTED', and 'BE INVOLVE'. Below the tabs, the text 'African & Caribbean Society (change)' is visible. The main heading is 'Members'. Below the heading are two links: 'Back to admin tools' and 'List Members by Group'. A yellow arrow points from the 'List Members by Group' link towards the right side of the page.

5. All members who have paid will be listed under the “Standard Membership” title. Committee members are also expected to pay membership, and will not be listed under ‘Standard Membership’ until they do.

The screenshot shows the SUBU Students' Union website interface. At the top left is the SUBU logo (a blue square with 'SUBU' in white) and the text 'STUDENTS' UNION BOURNEMOUTH UNIVERSITY'. To the right is a QR code with the text 'SCAN & ENJOY Download our NEW and EXCLUSIVE deal pass to your wallet for the best student deals' and a Domino's logo. Below the logo is a horizontal bar with four segments: red, teal, orange, and purple. Underneath this bar are four navigation tabs: 'BE SOCIAL', 'BE SUPPORTED', 'BE INVOLVED', and 'BE REPRESENTED'. Below the tabs, the text 'African & Caribbean Society (change)' is visible. The main heading is 'Members'. Below the heading are two links: 'Back to admin tools' and 'List of Members'. On the right side, there is a search bar with the text 'SEARCH' and a magnifying glass icon. Below the search bar is a 'Clear' button and the text 'Enter all or part of a person's name'. At the bottom left, the text 'Standard Membership' is visible, followed by '84 member(s)'.