

# DO YOU WANT TO BE A COMMUNITY ACTION LEADER?

## What is the Community Action Leadership Team?

Community Action includes volunteering time and hands-on help for local charities, dedicated volunteering projects led by the Community Action Leaders, and specific events and campaigns related to the UN Sustainable Development Goals (SDGs).

The Chair, Vice-Chair and CAL Leaders work closely with the SUBU Activities Team and liaise with sustainable Clubs and Societies to encourage collaboration, and help run relevant campaigns and events throughout the year.

## What responsibilities do Community Action Leaders have?

- Overall responsibility for planning, budgeting, organising and delivering projects, campaigns or events.
- Main point of contact for students wanting information about projects, campaigns or events.
- Recruiting volunteers to help with projects, campaigns or events.
- Responsibility for appropriate risk assessments and on-site health and safety of events.
- Attending regular meetings (and occasional socials) organised by the CAL Chair and Vice-Chair.
- Working with the Vice-Chair and Community Team Communications Assistant to ensure timely promotion of projects, campaigns and events.



**Training is provided as appropriate through the year. Please note these are part-time voluntary roles for BU students.**

## COMMUNITY ACTION HUB STRUCTURE

### Student Volunteers



### SUBU Staff



### Required Attributes

*If shortlisted for an interview, you will need to be able to demonstrate experience of at least 5 of these.*

- Good level of time commitment and dedication (2-5 hours per week).
- Group work experience.
- Good communication skills, organisation and time/diary management.
- Friendly and approachable.
- Can-do, completer-finisher attitude.
- Passionate about community action, sustainability and volunteering.
- Willingness to recruit other students as volunteers for campaigns and projects.
- Adeptness with filling in risk assessments, other paperwork and note-taking.
- Working with a diverse range of people.
- Previous experience of volunteering.
- Ability to overcome unexpected changes to plans/schedules.

### Experience Gained

- Develop leadership skills through campaigns and the SUBU Leadership Award Scheme.
- Develop organisational/delegation skills.
- Improve communication skills.
- Gain more experience and knowledge of the voluntary sector.
- Gain and develop understanding of UN Sustainable Development Goals.
- Working with a range of people from diverse backgrounds.

### Community Action Leader Benefits

- Enhances employability.
- Personal development.
- Looks brilliant on your CV.
- Make a difference in an area you care about with new friends.
- Support from SUBU when you need it.
- Do good and feel good!

## COMMUNITY ACTION OPPORTUNITIES

**Slades Farm  
Community Garden**

**Hope for Food  
Soup Kitchen**

**Alzheimer's  
Project**

**Conservation  
Rangers**

**Ecobricks**

**Plastic Oceans/Straws/  
Zero Waste Initiative**

**Mural  
Painting**

**Beach  
Champions**

**Ethical Trade  
Awareness**

Apply At  
**[www.subu.org.uk/bealeader](http://www.subu.org.uk/bealeader)**

### Community Action Team

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**SUBU** SUSTAINABILITY ACTION HUB

**SUBU** VOLUNTEERING

**SUBU** COMMUNITY

