



FACULTY

REP

ELECTIONS

Role Description

SUBU Student Leader
Elections

Role Titles

There will be up to two Faculty Reps elected for each Faculty. The two Faculty Reps for each Faculty will work with the elected Faculty Officer, a SUBU Part-Time Officer role.

Faculty Officers roles are as follows:

- Faculty of Business and Law
- Faculty of Media, Science and Technology
- Faculty of Health, Environmental and Medical Science

Responsible to

To all students within the Faculty, including Student Reps

Time Commitment (approx.)

1-2 hours per week

BU Meetings: 2-3 hours, 5 times per year

Role Duration

One academic year

Staff Liason

SUBU: Student Voice and Insight Department, Full-Time Officer Team

BU: Dean Education And Student Experience, Associate Dean Education And Student Experience, Academic Quality

Role Purpose

Faculty Reps shall be responsible for championing their faculty students' voices by attending relevant boards and committees within the Bournemouth University Senate Committee Structure. Faculty Reps are expected to develop an understanding of trends in feedback across their Faculty and present this broad level feedback, ensuring that the collective voice of students is heard at the appropriate levels within the University. Faculty Reps also provide a vital role in engaging Student Reps in order to be able to acquire relevant and robust feedback through Shout Out.

Role responsibilities

- Collate feedback collected by elected Student Reps and and highlight trends between the Programmes and Schools
- Support and promote Student Rep elections and training across the Faculty, on an ad-hoc basis
- Prepare for and attend Faculty Academic Standards and Education Committee (five per year)
- Liaise with SUBU regarding meeting briefings, debriefings and meeting outcomes
- As necessary, deputise for Faculty Officers by attending Academic Standards and Education Committee
- As necessary, meet with Faculty staff outside of scheduled meetings

Why you should become a Faculty Rep?

1. Create positive change for your Faculty
2. Gain experience and transferable skills which will boost your employability
3. Build networks and relationships with Officers, key members of staff at the Union and University, and external organisations

Role Requirements

Only students that belong to the Faculty the post represents can stand for election.

There are no formal requirements for the role; however, the post holder will be expected to attend a compulsory training session which will be provided by SUBU, and all BU meetings where attendance is mandated.

The post holder will also be expected to attend further training and meeting briefings throughout the year.

In line with the Code of Conduct, if a post holder fails to carry out their duties as detailed, they may be removed from post.

Election

The two individuals who receive the most votes in the Faculty election shall be eligible for the role of Faculty Rep, providing that they are a SUBU member and they wish to take up the role. If the individual with the most votes is not a SUBU member the position will go to the individual with the second-highest number of votes and so on.

SUBU

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