**Monday 9th November, 5pm – 6pm, Microsoft Teams**

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|  | **Initials** | **09/11/2020** | **24/11/2020** | **11/12/2020** | **12/01/2021** | **04/02/2021** | **18/02/2021** | **09/03/2021** |  |  |
| **Members** |
| Naomie Lebe | She/Her  SUBU President | NL | ✓ | ✓ |  |  |  |  |  |  |  |
| Chiko Bwalya | She/her  SUVP Education | CB | ✓ | ✓ |  |  |  |  |  |  |  |
| Toluwa Atilade | She/Her  SUVP Welfare & Community | TA | ✓ | ✓ |  |  |  |  |  |  |  |
| Ugo Andy-Eke | He/Him  SUVP Opportunities | UAE | ✓ | A |  |  |  |  |  |  |  |
| Alexandra Cazacu | She/Her  SUBU Summit Chair | AC | ✓ | ✓ |  |  |  |  |  |  |  |
| Ayra Syamsul | She/Her  AAEM Officer | AS | ✓ | ✓ |  |  |  |  |  |  |  |
| Nyasha Madhuku | He/Him  Black Student’s Officer | NM | ✓ | ✓ |  |  |  |  |  |  |  |
| Luci Phalp | They/She  Disabilities Officer | LP | ✓ | ✓ |  |  |  |  |  |  |  |
| Morgen Hake | She/Her  LGB+ Officer | MH | ✓ | ✓ |  |  |  |  |  |  |  |
| Lucy Fitzgerald | She/Her  Trans & Non-Binary Officer | LF | ✓ | ✓ |  |  |  |  |  |  |  |
| Shannon McDavitt | She/Her  Women’s Officer | SM | ✓ | ✓ |  |  |  |  |  |  |  |
| Callum Ovey | He/Him  Business School Officer | CO | ✓ | ✓ |  |  |  |  |  |  |  |
| Michelle Clark | She/Her  Health & Social Sciences Officer | MC | ✓ | A |  |  |  |  |  |  |  |
| Lauren Francis | She/Her  Media & Communication Officer | LFr | ✓ | ✓ |  |  |  |  |  |  |  |
| Christian Kuziara |  Science & Technology Officer | CK | ✓ | ✓ |  |  |  |  |  |  |  |

Key: “✓”= Present, “A” = Apologies given, “N/M” = Non-member, “P” = Partial attendance, ‘X’ = Non-attendance

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| **In Attendance** | **Initials** | **Title** |
| Charlotte Morris-Davis | She/Her | CMD | Democracy & Campaigns Manager |
| Emily Cox | She/Her | EC | Liberation & Campaigns Coordinator (Committee Secretary) |

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| **Glossary** |

AH: Allyship Hub

LO: Liberation Officer

SADs: Seasonal Affective Disorder

ECM: Executive Committee Meeting

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| **Introduction** |

**Welcome and apologise**

* Apologise from UAE and MC

**Minutes Ratification**

* Approved by all members

**Officer Updates**

* Naomie
  + Looking into creating content for international students including:
    - Deadline for this 26/11/2020
    - Content to be released before new IS arrive
    - A FAQ page with food and travel advice
* Toluwa
  + Allyship Hub
    - Had meeting with LOs to discuss what they would like to see as part of the AH
  + No updates on period poverty campaign
  + Having regular meetings with SUBU and BU about student wellbeing
  + Rating system for accommodation progressing
    - In conversation with BU and Accommodation managers
  + Preparing for SUBU Summit
* Chiko
  + Looking to run more student forums for minority groups
    - Next one for International students followed by one for Mature Students
  + Had meeting with LP about SADs
    - Has reached out to head of wellbeing services to find information and resources for students over Christmas break
      * People to reach out to and places to go for help
    - Comms restarting group chats and Facebook pages created over first lockdown, so students have a place to go and talk to others
  + Safety Pledge for Lecturers related to CB manifesto
    - Waiting on BU to report back on the next steps to take

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| **Action Log** |

**Allyship Hub – Arrange a meeting with LOs**

* Successfully had meeting with LOs (20/11/2020)
  + Next action
    - Have a meeting with EC and SUBU Communications department on creating the web pages for the Allyship Hub

**Sex Worker Policy submission**

* TA, SM and LP submitted Policy to SUBU Summit to be discussed on 26/11/2020

**EU Policy**

* Policy created and submitted by AC to SUBU Summit to be discussed on 26/11/2020

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| **Upcoming events** |

* Disabilities History Month (18/11 – 20/12)
* SUBU Summit (26/11)

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| **Items Discussed** |

1. **Queries or comments from other students (Naomie Lebe)**

* Relayed back to last meeting where NL asked if anyone had any comments from other students
* Had not heard anything so assumed nobody had any information to pass on
* Explains this will be a reoccurring agenda item so if anyone does receive feedback, to submit to Naomie before the meeting or discuss it in ECM

1. **Budget Cuts to Faculty of Media and Communications (Lauren Francis)**

* Student reps have discussed with LF that FMC students do not have the financial support or access to facilities they require to complete their work effectively
* LC questions if anyone knows if other faculties have been impacted by budget cuts
  + Other people are unaware of this being an issue in other faculties
* NL asks how they had coped beforehand
  + LC: Students have only noticed it this year
  + Specifically with approaching deadlines they have become aware they don’t have access to software and facilities they need to complete work.
* LC: it is easier if it is just within FMC as it can be brought directly to the specific faculty heads
* NL suggests if companies can act as a sponsor for students in the future
* Suggested that CB become involved in discussions about the funding of the media faculty
  + Agrees to a meeting and reaching out to Roshana Wickremansighe (SUBU Policy Advisor) to join the discussion

1. **Feel Your Boobs Campaign (Shannon McDavitt)**

* SM discusses how it would be helpful to have a conversation with TNB Officer for support regarding Transgender students and checking their breasts

1. **Consent booklet (Toluwa Atilade)**

* TA explains having a meeting with EC and Shannon Butler in Comms to discuss arranging a campaign on consent
* Looking to create a booklet explaining consent including scenarios and information
* Asks if anyone would be interested in being involved
  + SM showed interest in being involved

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| **Items Decided** |

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| **Items Noted** |

**Disabilities History Month (LP)**

* LP Explains events for DHM
  + Crip Camp showing (01/12)
  + Discussion on disabiled representation in the media (03/12)
  + A ‘Disabilitea’ event with members of the Disabled community (08/12)
  + A social media campaign raising awareness of the ‘Sunflower’ lanyard and what it represents
  + Social media posts about influential Disabled people and the history of Disability in the UK

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| **Standing Items** |

**Any other business**

* NM
  + Refers to TA meeting on Allyship Hub
    - Had a conversation on gaining information on social media/creating a committee
    - Will have a conversation with EC to discuss this further
* CK
  + Enquires for the difference between the Your Ideas tool and the Executive Committee Meeting submissions
    - Your Ideas are put forward to the SUBU Summit, while the ECM submission form is something submitted to be spoken about at Executive Committee Meetings
* CMD
  + Asks if everyone could send a headshot and five facts to add to officer templates online to SB ([sbutler@bournemouth.ac.uk](mailto:sbutler@bournemouth.ac.uk))
* SM
  + Finishes work at 6pm so is unable to join the Summit until after this
  + Is advised to join after work

**Details of next meeting**

* 11th December
* 4-5pm
* Microsoft Teams