**Thursday 25th March, 4pm – 5pm, Microsoft Teams**

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|  | **Initials** | **09/11/2020** | **24/11/2020** | **11/12/2020** | **12/01/2021** | **09/02/2021** | **18/02/2021** | **09/03/2021** | **25/03/2021** | **20/04/2021** | **14/05/2021** |
| **Members** |
| Naomie Lebe | She/Her  SUBU President | NL | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |  |
| Chiko Bwalya | She/her  SUVP Education | CB | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | A | ✓ |  |
| Toluwa Atilade | She/Her  SUVP Welfare & Community | TA | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |  |
| Ugo Andy-Eke | He/Him  SUVP Opportunities | UAE | ✓ | A | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | A |  |
| Alexandra Cazacu | She/Her  SUBU Summit Chair | AC | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | X | X |  |
| Ayra Syamsul | She/Her  AAEM Officer | AS | ✓ | ✓ | A | A | ✓ | A | ✓ | ✓ | X |  |
| Nyasha Madhuku | He/Him  Black Student’s Officer | NM | ✓ | ✓ | ✓ | X | ✓ | ✓ | P | X | P |  |
| Luci Phalp | They/She  Disabilities Officer | LP | ✓ | ✓ | ✓ | X | ✓ | ✓ | ✓ | ✓ | ✓ |  |
| Morgen Hake | She/Her  LGB+ Officer | MH | ✓ | ✓ | A | ✓ | ✓ | X | X | X | X |  |
| Lucy Fitzgerald | She/Her  Trans & Non-Binary Officer | LF | ✓ | ✓ | A | X | X | X | X | X | X |  |
| Shannon McDavitt | She/Her  Women’s Officer | SM | ✓ | ✓ | ✓ | A | X | X | X | ✓ | A |  |
| Callum Ovey | He/Him  Business School Officer | CO | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | A | ✓ | ✓ |  |
| Michelle Clark | She/Her  Health & Social Sciences Officer | MC | ✓ | A | X | ✓ | P | P | A | X | X |  |
| Lauren Francis | She/Her  Media & Communication Officer | LFr | ✓ | ✓ | ✓ | ✓ | X | ✓ | ✓ | ✓ | ✓ |  |
| Christian Kuziara |  Science & Technology Officer | CK | ✓ | ✓ | ✓ | ✓ | X | X | X | X | X |  |

Key: “✓”= Present, “A” = Apologies given, “N/M” = Non-member, “P” = Partial attendance, ‘X’ = Non-attendance

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| **In Attendance** | **Initials** | **Title** |
| Mata Durkin | She/Her | MD | Democracy & Campaigns Coordinator (Committee Secretary) |
| Charlotte Morris-Davis | She/Her | CMD | Democracy & Campaigns Manager |

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| **Introduction** |

**Welcome and apologies**

Apologies from Ugo Andy-Eke and Shannon McDavitt. The meeting is not quorate, but as we have no major items to vote on, the meeting will go ahead.

**Minutes Ratification**

* As the meeting was not quorate, we are unable to ratify the minutes – they will be pushed back to next meeting.

**Officer Updates**

1. **Naomie Lebe**

* Meeting with Conor Burns went well and we’re looking to have monthly catch-up with him. Will be working with him on a project around student enterprise in Bournemouth

1. **Toluwa Atilade**

* Finished the mental health first aid course!
* Just came back from leave, so looking to have a meeting on the befriending scheme soon
* Still working on the sex worker policy – still waiting to hear back from other student unions who were contacted, and will follow up with them

1. **Chiko Bwalya**

* Safety pledge is completed and live!
* Been working on three policies that were passed at the last SUBU Summit – have a round-table discussion on the 6C policy changes.
* Will be attending the academic standards and education committee

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| **Action Log** |

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| **Upcoming events** |

* **Student Members Meeting (13th May)**
  + Student Members Meeting will be on the 13th May, 6pm- 8pm. CMD urges all officers to attend and to submit policies. 28th April is the deadline to submit policies.

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| **Items Noted** |

1. **Say My Name pledge (Chiko Bwalya)**
   1. Say My Name pledge is now live on the SUBU website! You can sign up on the SUBU website – it is aimed at staff members.
   2. CB is hoping to create a video to explain people’s experiences, and why the pledge is important.
   3. Let Chiko know if you want to be involved – CB will send over details of what she needs.

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| **Standing Items** |

**Any other business**

1. **Allyship Hub (Toluwa Atilade)**
   1. TA has created a spreadsheet for all liberation groups to share media (books, films, articles etc).
   2. Reminder for each liberation group/officer to create a video (or script) introducing themselves and their work. TA will send a follow up email.
2. **Hoodies (Charlotte Morris-Davis)**
   1. As we can now start returning to campus, officers can now pick up their hoodies!
   2. CMD will be on Talbot Campus [time] on Friday, and all day on Monday 26th.
   3. Please contact Charlotte if you want to collect hoodies outside those times.

**Details of next meeting**

* Friday 14th May
* 4-5pm
* Microsoft Teams