**Executive Committee Meeting 01**

**AGENDA**

*23/10/2021, 4:45pm – 5:45pm*

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| 1. **Welcome and introductions** |

* Apologise for absences

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| 1. **Ratification of Minutes** |

*As previous meetings were not quorate, the minutes from those meetings are included here:*

* Please refer to EC-2021-08-02 Minutes
* Please refer to EC-2021-09-02 Minutes
* Please refer to EC-2021-10-02 Minutes

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| 1. **Officer updates** |

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| 1. **Upcoming events** |

October:

25th – Being Black in the Workplace, F202 (Fusion), 5.30pm

26th - The Blackout, The Old Fire Station, 7pm

27th – SUBU Summit Your Ideas Deadline

29th – Summit Agenda Setting Meeting, TBC, 2pm

November:

4th - Diwali

9th – SUBU Summit, online, 6pm-8.30pm

13-19th – Transgender Awareness Week

18th- Start of Disability History Month

20th – Transgender Day of Remembrance

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| 1. **Agenda items** |

**TO DISCUSS**

1. **Student Experience Segments for Radio and YouTube (Naomie Lebe)**
   1. As a part of my manifesto, I want to ensure that students feel like they are a part of a community here at BU, and feel at home, particularly for international students who are away from their home and new to Bournemouth and the UK.
   2. My idea is to have some segments with students going through what it is like here at BU, so students have an idea of what Bournemouth, both the university and the town, are like before they get here.

**TO DECIDE**

1. **Decision regarding the vacant PTO roles (Charlotte Morris Davis)**
   1. Following the Part-Time Officer elections 2 roles remained vacant; these were the Faculty of Health and Social Sciences Officers and the SUBU Summit Chair.
   2. In the instance of a vacant Faculty Officer and Rep combined role it is the responsibility of the Executive Committee to ask the University to decide whether to hold a further election. If the University decide not to hold an election it shall be for the Executive Committee to decide whether to recommend that the Trustees call an election to appoint the Faculty Officer only, or whether to manage the combined role via co-option from the Student Representatives in the Faculty. The students the post represents should be consulted in this decision.
   3. In the instance of a vacant SUBU Summit Chair role it is the responsibility of the Executive Committee to decide whether to manage the role via co-option, or recommend that an election to appoint the SUBU Summit Chair. The students the post represents should be consulted in this decision.
   4. The Executive Committee shall need to decide who they wish to manage the vacancies.
2. **Lapsing Policies Executive Committee Recommendation (Charlotte Morris-Davis)**
   1. The bye-laws state that the Executive Committee shall be responsible for providing recommendations to the SUBU Summit (Student Council) with regard to whether they should lapse or retain policies. During the Summit participants will vote as to whether they wish to uphold the Exec's recommendations on these policies. The following policies require a recommendation:
      1. Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?  
         Passed by BSM - 26/11/2019
      2. Should SUBU increase funding and improve the application process for societies?  
         Passed by BSM - 26/11/2019
      3. Should SUBU lobby BU to ensure that the length of teaching days and sessions are time appropriate, with consultation from students?  
         Passed by BSM - 26/11/2019
      4. Should SUBU lobby BU to ensure that it becomes compulsory for academic staff to provide learning materials in advance of teaching sessions?  
         Passed by BSM - 26/11/2019
      5. Should SUBU press Bournemouth University to have a link from Brightspace to SUBU under the ‘Useful link’- ‘log-in services’?  
         Passed by SUBU Exec - 26/11/2019
   2. Full details of each policy can be viewed here: <https://www.subu.org.uk/policy>

**TO NOTE**

1. **SUBU Summit Prep (Charlotte Morris-Davis)**
   1. The SUBU Summit is taking place on Tuesday the 9th of November at 6pm. All Part-Time Officers are asked to attend to represent their students.
   2. Officers are encouraged to submit ideas via the 'Your Ideas' platform on the SUBU website; these can be anything that relates to creating change at SUBU, such as early access to reading lists or increased accessibility. These ideas can also include SUBU lobbying the university or government on a particular action. The deadline for ideas is Wednesday 27th October.
   3. All Part-Time Officers are invited to attend the agenda setting meeting. This is where it is decided which ideas should be taken forward to the Summit. The date and time of the meeting is 2pm on the 29th of October.

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| 1. **Any other business** |

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| 1. **Date, time, and venue of next meeting** |

* Tuesday 16th November
* 4pm – 5pm
* TBC