**Executive Committee Meeting 03**

**AGENDA**

*1/12/2021, F105 (Fusion Building), 4pm – 5pm*

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| 1. **Welcome and introductions**
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* Apologise for absences

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| 1. **Ratification of Minutes**
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* Please refer to EC-2021-03-02 Minutes

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| 1. **Officer updates**
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* President
* Vice-President Education
* Vice-President Student Opportunities
* Vice-President Welfare and Community

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| 1. **Action Log**
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* Please refer to EC-2021-03-03 Action Log

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| 1. **Upcoming events**
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November:

18th– Start of Disability History Month

December:

1st – World AIDS Day // SUBU Summit Your Ideas Deadline

2nd – SUBU Christmas Market

3rd – Summit Agenda Setting Meeting, F106/Teams, 2pm

14th – SUBU Summit, 6pm-8:30pm, Zoom

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| 1. **Agenda items**
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**TO NOTE**

1. **SUBU Summit Prep (Morgan Brazier and Charlotte Morris-Davis)**
	1. The next SUBU Summit will be held on the 14th of December 2021.
	2. The SUBU Summit Agenda Setting Meeting will be held on the 3rd of December at [time – 2-3pm]. Here we will be deciding which Student Ideas will be going on to the Summit. All PTOs are invited and encouraged to attend.
2. **Officer Question Time (Mata Durkin)**
	1. Officer Question Time is a chance for students to directly talk to and ask questions from their FTOs. It takes places about every two weeks. Students can drop into the Full-Time Officers office on the first floor between 1-2pm.
	2. This week’s Officer Question Time will be on Accommodation – if you have questions, feel free to come along. If you are talking to students/friends and the topic
	3. Students can also ask other questions not related to the theme at Officer Question Time, so please make sure you let students know about it!
	4. The next Officer Question Time will take place on December 2nd between 1-2pm.

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| 1. **Any other business**
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| 1. **Date, time, and venue of next meeting**
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* Thursday December 16th
* 4pm – 5pm
* F206