**Tuesday 1st February, 4pm – 5pm, F110**

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|  | **Initials** | **23/10/2021** | **16/11/2021** | **01/12/2021** | **16/12/2021** | **13/01/2022** | **01/02/2022** | **16/02/2022** | **03/03/2022** | **23/03/2022** | **28/04/2022** |
| **Members** |
| Naomie Lebe | She/Her  SUBU President | NL | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |  |  |  |  |
| Chiko Bwalya | She/her  SU VP Education | CB | A | ✓ | A | ✓ | ✓ | ✓ |  |  |  |  |
| Toluwa Atilade | She/Her  SU VP Welfare & Community | TA | ✓ | ✓ | ✓ | ✓ | ✓ | A |  |  |  |  |
| Omuwa Ayomoto | She/Her  SU VP Opportunities | OA | ✓ | ✓ | ✓ | A | ✓ | ✓ |  |  |  |  |
| Morgan Brazier |  SUBU Summit Chair | MB | N/M | A | ✓ | X | X | X |  |  |  |  |
| Mo Kapoor | He/Him  AAEM Officer | MK | ✓ | P | X | X | A | A |  |  |  |  |
| Ebube Christian | He/Him  Black Students’ Officer | EC | ✓ | ✓ | P | ✓ | ✓ | ✓ |  |  |  |  |
| Caitlyn Bembridge | She/her  Disabilities Officer | CBe | ✓ | P | ✓ | ✓ | ✓ | A |  |  |  |  |
| Jodie Cobb | They/them  LGB+ Officer | JC | ✓ | ✓ | A | ✓ | ✓ | ✓ |  |  |  |  |
| VACANT ROLE |  Trans & Non-Binary Officer | -- | ✓ | ✓ | ✓ | A | X | N/M |  |  |  |  |
| Lauren Francis | She/Her  Women’s Officer | LF | ✓ | ✓ | ✓ | ✓ | ✓ | A |  |  |  |  |
| John Bernard | He/Him  Business School Officer | JB | ✓ | X | ✓ | ✓ | ✓ | ✓ |  |  |  |  |
| Katie Haslam |  Health and Social Sciences Officer | KH | N/M | A | X | A | A | X |  |  |  |  |
| Olu Okunnu | He/Him  Media & Communication Officer | OO | ✓ | P | P | X | ✓ | X |  |  |  |  |
| Paige Norton-Edwards | She/Her  Science & Technology Officer | PNE | ✓ | ✓ | ✓ | A | ✓ | A |  |  |  |  |

Key: “✓”= Present, “A” = Apologies given, “N/M” = Non-member, “P” = Partial attendance, ‘X’ = Non-attendance

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| **In Attendance** | **Initials** | **Title** |
| Mata Durkin | She/Her | MD | Democracy & Campaigns Coordinator (Committee Secretary) |
| Charlotte Morris Davis | She/Her | CMD | Democracy & Campaigns Manager |

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| **Introduction** |

**Welcome and apologies**

Apologies from Toluwa, Lauren, Caitlyn, Paige, and Anmol. There were not enough members to call this meeting quorate, so it was decided to proceed with the meeting, but no formal votes could take place.

**Minutes Ratification**

As the meeting was not quorate, ratification of the minutes will move to the next quorate meeting.

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| **Officer Updates** |

President (Naomie):

* Launching two separate mentoring schemes – one available to all students, one for black students.
* Arrival campaign for international students – looking at a series on ‘what I wish I knew as an international student’.

Vice President Education (Chiko):

* FASECs will be starting from tomorrow, so will be raising students’ issues during them. Will be giving feedback from those meetings in the next Summit.
* Will be running a seminar in HSS on social justice and social work.
* Working on how to make LinkedIn Learning more visible to students.

Vice President Student Opportunities (Omuwa):

* Attended the Southern Unions Conference – was a chance to network and talk to other officers.
* Held the Presidents Association, and had a discussion on the new policy around free clubs and societies.

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| **Upcoming events** |

* No updates

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| **Items Noted** |

1. LGBT+ History Month (Jodie Cobb)
   1. Will be working with IRIS to provide a line-up for the month.
   2. A question was asked about whether there would be another clothes swap. JC answered yes.
2. SUBU Summit Prep (Charlotte Morris-Davis)
   1. We have had to move the Student Members’ Meeting that was due to take place in February to May, and instead we will be having a SUBU Summit in February to take its place. This will be taking place on February 17th.
   2. The SUBU Summit Agenda setting will be taking place in F107, at 2pm on February 7th.
3. Full-Time Officer and NUS Elections (Mata Durkin)
   1. Reminder about applications for the FTO elections. If you want to talk about the roles, email Charlotte or Mata.
4. Vacant Executive Role (Charlotte Morris-Davis)
   1. Arianna has left the university so the role is now vacant.
   2. The role can be filled through co-option or election

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| **Standing Items** |

**Sustainability Update:**

* As part of the N.U.S Students Organising Sustainability – Green Impact Award Criteria, SUBU is required to demonstrate that it works with students on sustainable actions, and that these actions are reported to the appropriate student body.
* The SU VP Community and Welfare or a member of the Climate Action Student Team (CAST) will provide regular future updates to the Exec Committee on sustainable actions for students.

**Any other business:**

* Clubs and Societies Awarding Committee (Chiko Bwalya)
  + There will be a focus group of students looking at different areas of the curriculum, to review inclusivity of the curriculum.
  + They will be recruiting 2 students from each faculty, with a preference for students from a global majority background.
  + Deadline to apply is 18th Feb – contact Chiko if you are interested.
* Executive Discussion (Charlotte Morris-Davis)
  + There was a really good discussion at the last exec meeting, and we’re looking to have more conversations like that.
  + We would like to know what topics you would like to cover.

**Details of next meeting**

* Wednesday February 16
* 4pm – 5pm
* F110/Teams