**Tuesday 26th March, 4pm – 5pm, F304**

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|  | **Initials** | **23/10/2021** | **16/11/2021** | **01/12/2021** | **16/12/2021** | **13/01/2022** | **01/02/2022** | **16/02/2022** | **03/03/2022** | **23/03/2022** | **26/04/2022** | **11/05/2022** | **31/05/2022** |
| **Members** |
| Naomie Lebe | She/Her  SUBU President | NL | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Chiko Bwalya | She/her  SU VP Education | CB | A | ✓ | A | ✓ | ✓ | ✓ | ✓ | A | ✓ | ✓ | ✓ | ✓ |
| Toluwa Atilade | She/Her  SU VP Welfare & Community | TA | ✓ | ✓ | ✓ | ✓ | ✓ | A | ✓ | ✓ | ✓ | ✓ | ✓ | P |
| Omuwa Ayomoto | She/Her  SU VP Opportunities | OA | ✓ | ✓ | ✓ | A | ✓ | ✓ | ✓ | ✓ | A | ✓ | P | ✓ |
| VACANT ROLE |  SUBU Summit Chair | -- | N/M | A | ✓ | X | X | X | N/M | N/M | N/M | N/M | N/M | N/M |
| Mo Kapoor | He/Him  AAEM Officer | MK | ✓ | P | X | X | A | A | P | X | X | X | X | X |
| Ebube Christian | He/Him  Black Students’ Officer | EC | ✓ | ✓ | P | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | P |
| Caitlyn Bembridge | She/her  DAND Officer | CBe | ✓ | P | ✓ | ✓ | ✓ | A | ✓ | X | ✓ | A | X | ✓ |
| Jodie Cobb | He/they  LGB+ Officer | JC | ✓ | ✓ | A | ✓ | ✓ | ✓ | A | ✓ | ✓ | ✓ | ✓ | ✓ |
| Leon Cambray | They/them  Trans & Non-Binary Officer | -- | N/M | N/M | N/M | N/M | N/M | N/M | N/M | N/M | ✓ | ✓ | ✓ | ✓ |
| Lauren Francis | She/Her  Women’s Officer | LF | ✓ | ✓ | ✓ | ✓ | ✓ | A | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| John Bernard | He/Him  Business School Officer | JB | ✓ | X | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| VACANT ROLE |  Health and Social Sciences Officer | KH | N/M | A | X | A | A | X | A | A | N/M | N/M | N/M | N/M |
| Olu Okunnu | He/Him  Media & Communication Officer | OO | ✓ | P | P | X | ✓ | X | P | ✓ | P | X | P | P |
| Paige Norton-Edwards | She/Her  Science & Technology Officer | PNE | ✓ | ✓ | ✓ | A | ✓ | A | ✓ | X | P | ✓ | ✓ | A |

Key: “✓”= Present, “A” = Apologies given, “N/M” = Non-member, “P” = Partial attendance, ‘X’ = Non-attendance

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| **In Attendance** | **Initials** | **Title** |
| Mata Durkin | She/Her | MD | Democracy & Campaigns Coordinator (Committee Secretary) |
| Hayley Butler | She/Her | HB | Liberation & Campaigns Coordinator |

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| **Introduction** |

**Welcome and apologies**

Apologies received from Paige and Tolu.

**Minutes Ratification**

Minutes of the previous meeting was ratified.

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| **Officer Updates** |

President (Naomie):

* Looking to finalise the reintroduction of SUBU roles. Will be filming the FTO and other officer videos today.
* Starting on our handover period.
* Student Members Meeting went well.
* The Black Alumni mentorship has had a lot of interest in it – we are looking to hold an event to thank the alumni who have been a part of it. We will also be getting feedback from the students involved.

VP Education (Chiko):

* Almost all committee meetings are over, so starting to wind-down on meetings with handover in mind.

VP Student Opportunities (Omuwa):

* SUBU Awards went really well.
* Had a meeting with the immigration team at BU to discuss the support they provide to international students.

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| **Upcoming events** |

* No updates

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| **Items Decided** |

1. Vacant Roles from Student Leader Elections
   1. Some of the roles unfortunately had no candidates – Women’s Officer and Faculty of Health and Social Sciences. There were also some vacancies for some Faculty Rep roles.
   2. The last time we had vacancies for the Part-Time Officer roles, we filled them through co-option.
   3. MD gave relevant background information, and make the suggestion that as there are two officer vacancies and multiple Faculty Rep vacancies, having a by-election is the best option, rather co-option. This suggestion was made taking into account the timing of when both a by-election and co-option could happen, and the staffing required.
   4. CBw agreed with a by-election, and stated that it would be a good opportunity to engage students and staff in Health and Social Sciences.
   5. There was a discussion on whether co-option would attract more candidates and whether it had historically. CBw mentioned that it was very difficult to compare as there was a full Democracy Review in 2020, and MD stated that we see similar numbers through co-option and elections (although through co-option we have been able to fill the roles).
   6. **DECISION** – to run a by-election to fill the vacant positions.
2. DAND Liberation Committee Constitution
   1. **DECISION –** Passed.
3. Gender Expression Fund
   1. LC went through the proposal for funds from the Liberation Pot.
   2. CBw stated she supported but wanted clarification on what excessive use of the fund would mean. LC responded that they did not want the fund to be restrictive but if an individual had used the fund multiple times, a discussion would be had with the student, to ensure that everyone who needed it was able to use the fund, but no one was abusing it.
   3. **DECISION** – £500 from Liberation Pot approved.

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| **Items Discussed** |

1. Executive Committee Review
   1. NL asked if there were any comments and feedback on the past year.
      1. One officer stated they had a great time and felt that they had created positive change, but did not realise the time-commitment.
      2. A few officers stated that they had learnt a lot from everyone.
      3. One faculty officer mentioned that they had thought that they would be able to reach out to all students in their faculty but was told that due to data privacy they could not. They would have liked more opportunities to get involved with student feedback.
   2. CBw, NL, and OA, TA gave thanks to all the Part-Time Officers, and especially those who won’t be continuing next year.

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| **Items Noted** |

1. Part-Time Officer Training
   1. MD mentioned that training for new officers is taking place and invited current officers to attend if they wanted to say hi to the incoming officers.

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| **Standing Items** |

**Sustainability Update:**

* No update.

**Any Other Business**

* MD gave thanks to the outgoing Full-Time Officers.
* All Part-Time Officers will be getting Summerball tickets as a thank you.

**Details of next meeting**

* TBC