*Executive Committee*

*Minutes*

*30/11/23 - F301/Microsoft Teams - 4pm-5pm*

|  |
| --- |
| **Introduction** |

**Attendees**

Holly Tyack (HT) - VP Student Opportunities and Acting Chair

Norah Valerie Deka (NVD) - VP Education

Fatima Farha (FF) - VP Welfare & Community

Julnar Sharif (JS) - Asian, Arab & Ethnic Minority Officer

Gabriel Adelaja (GA) - Black Students Officer

Valeria Cojocaru - (VC) - Women’s Officer

Ezra Cassidy (EC) - LGBTQ+ Officer

Charlie Lavender (CL) – Trans, Non-Binary, Intersex & Gender Identity + Officer

Alex Caton-Bradley (ACB) - Faculty of Science and Technology Officer

Rohit Pakalapati (ROH) - Bournemouth University Business School Officer

Zach Braid (ZB) - Democracy & Campaigns Coordinator and Committee Secretary

Hayley Butler (HB) - Liberation Network and Campaigns Coordinator

Sarah Corder (SC) – Student Voice and Policy Manager

**Welcome and Apologies**

Apologies provided from SU President, DAND Officer & Faculty of Media and Communication Officer

**Minutes Ratification**

Previous committee minutes were unanimously ratified.

**Officer Updates**

* **Asian, Arab & Ethnic Minority Officer**
  + JS has been working on an event to bring together students of all cultures in the Fusion building likely around the Christmas time. Additionally looking to put social media posts out regarding different cultures within the network.
* **Black Student’s Officer**
  + GA is looking to expand the provision of student societies focused on different nationalities to give a clearer space for students of different national backgrounds to feel directly represented alongside the larger student networks. Additionally working on mental health awareness and is planning events around this. A Christmas party for the black student network is currently in the works as well.
* **LGBTQ+ Officer**
  + EC met with a student regarding work and discrimination in the workplace and whilst couldn’t directly help in the moment, has the idea to organise a fair with LGBTQ+ friendly employers.
* **TNBIGI+ Officer**
  + CL recently ran a series of events throughout Trans Awareness Week in November, seeing great engagement across all events. This included a vigil at TOFS for Trans Day of Remembrance. Additionally done work on Queer Expression fund and reviewed 14 applications and approved many. Currently in the process of organising Queermas.
* **DAND Officer**
  + Officer absent from meeting, no report given.
* **Women’s Officer**
  + VC has completed 5 events since commencement of their role, all of which have focused on empowering women and have been very well received by students. Additionally collaborating with school’s liaison team to visit local schools and empower year 8 and 9 girls. Working with FTO’s to improve availability of period products across all campuses.
* **Faculty of Media & Communication Officer**
  + Officer absent from meeting, no report given.
* **Faculty of Health & Social Sciences Officer**
  + Officer received via email due to absence.
  + Officer has recently attended admin control training and has additionally been working on meeting with HSS societies to build relationship. They are working on changing the name of ‘alumni café’ following student feedback.
* **BU Business School Faculty Officer**
  + ROH has been working with faculty staff on being involved in AI workshops as staff to look to introduce AI integration into their courses, so ROH is looking to be more informed and involved to help guide the process and inform students.
* **Faculty of Science & Technology Officer**
  + ACB completed faculty committee meetings and approached recently approved student ideas but was met with poor reception. Additionally, has explored issues surrounding recorded lectures and staffs failing commitment to provide this which is impacting students with disability or accessibility needs. ACB has worked with Student Voice and Policy team to review SimOn data from SUBU’s recent Speak week and reconciled that a lot of students weren’t properly reporting data.
* **SUBU Summit Chair**
  + Officer absent from meeting, no report given.

|  |
| --- |
| **Action Log** |

No actions to review.

|  |
| --- |
| **Upcoming events** |

December

3rd December – Student Parent Event

5th December – SUBU Christmas Fair

5th December – Mature Mixer

14th December – Queermas

18th December – International Student Event

22nd December 4pm – 2nd January – Campus Xmas Closure

|  |
| --- |
| **Items Discussed** |

1. **Executive Committee Decision Making (GA)**
   1. GA believes there are certain issues and student ideas that relate to student welfare that will occasionally require urgent attention instead of waiting to go to Summit and can instead be decided upon or acted upon by Executive Committee.
   2. ACB requested an example and GA responded regarding the situation many students have faced on withdrawal for lack of fee payment which GA attributed to lack of clear communication and highlighted they submitted a student idea about increasing visibility of fees situation for students and feels something like that would require more immediate attention than waiting for Summit.
   3. NVD drew conversation back to main point and highlighted that Executive Committee can do work without having to go through the policy process, and that the SUBU Summit process is to seek student approval on wider issues. This does not stop officers from working on important issues regardless.
   4. ZB clarified process of policies going to Summit and the work that officers can do work separately from this and highlighted to be cautious about taking executive decisions especially on their own ideas as it could be viewed as bypassing the necessary processes.
   5. ZB to organise further discussion on processes with Officers to refresh knowledge.
2. **Discussion on Part-Time Officer Pay (HB)**
   1. HB outlined recent processes they have been through to explore introducing a pay honorarium for Part-Time Officers and has recently got a pilot scheme approved for Semester 2 by our board of Trustees. This would not be hourly pay and would instead be a lump sum honorarium paid at the end of semester upon the fulfilment of certain criteria. This criteria was then provided to officers dependent on their role for them to review with the notion that this will be further discussed and signed to at the next committee meeting.
3. **NUS reform (NVD)**
   1. NVD noted that NUS is asking student officers for feedback on how they can change and improve as they look to reform many of the ways they do things. Jane and NVD will be reaching out soon to collect feedback to then pass on to NUS.

|  |
| --- |
| **Items Decided** |

No items to decide.

|  |
| --- |
| **Items Noted** |

No items to note.

|  |
| --- |
| **Standing Items** |

**Any other business**

* ZB noted a survey sent to all officers to obtain general feelings and feedback about Executive Committee so far. Asked this to be completed before next meeting.
* HT moved committee meeting into a closed committee discussion without staff present, minutes were not taken.

**Details of next meeting**

* 13th December 2023 – F304/Teams – 4pm-5pm