

## **Minutes of Executive Committee Meeting 4pm, 29<sup>th</sup> June 2020.**

**Executive Committee Present:** Adeyinka Balogun (Chair - AB), Ann-Marie Kankam (AMK), Joanna Ann (JA), Georgia Hill (GH), Lenrick Greaves (LG), Naomie Lebe (NL), Abidemi Abiodun (AA).

Mohamed Hamad (MH) was unable to join the virtual meeting and submitted his votes to the Chair.

**Staff Present:** Samantha Leahy-Harland (SLH), Irfan Zaman (IZ), Charlotte Morris-Davis (CMD).

### **1. WELCOME**

1.1. Adeyinka Balogun (AB) Chair.

### **2. BYE-LAWS**

2.1. An external review of SUBU's governance and democratic functions was commissioned by the Trustee Board and undertaken by an external consultant. A series of recommendations were produced, including a full rewrite of the Bye-Laws, which incorporated the recommendations of the review. A full summary of the amendments had been circulated with the committee alongside the Bye-Laws.

2.2. An initial summary of the changes to the Bye-Laws was reviewed at the meeting on the 6<sup>th</sup> of May, followed by the first draft and full summary to the Executive on the 28<sup>th</sup> of May. In addition to feedback from the Executive, the Bye-Laws have been reviewed by the NUS, Nick Smith and Wrigleys LLP to ensure that they are compliant with all necessary regulations. The SUBU Board of Trustees have also reviewed the Bye-Laws and have given the Chair of the Board (President) authorisation to accept minor changes. Finally, the Bye-Laws were submitted to BU, actioning this feedback is currently on going.

2.3. In order for the Bye-Laws to be formally approved they must be accepted by a nominee of the BU Board. This shall only be done if BU Legal are sufficiently happy with the content of the Bye-Laws.

2.4. The risk of not approving the Bye-Laws and delegating authority to the Officer Team shall result in the Bye-Laws not coming into effect for the 20/21 Academic Year, setting the progress behind one full academic cycle.

2.5. The Executive Committee **unanimously approved the Bye-Laws**, which shall come into effect for the 20/21 academic year and **delegated authority** to the incoming Officer Team, led by the Union President, to accept any final amendments from BU. Any amendments accepted by the Officers shall be presented to the incoming Executive in 20/21, in accordance with the current Bye-Laws.

### **3. RESIGNATION OF CALVIN MCKENZIE**

The Committee were asked to note that Calvin McKenzie has resigned from the Executive.

**Chair: Closed the meeting**