

Minutes of Executive Committee Meeting 6 February 2020.

Present: Adeyinka Balogun (Chair - AB), Samantha Leahy-Harland (CEO - SLH), Charlotte Morris-Davis (CMD), Abidemi Abiodun (AA), Lea Ediale (LE), Joanna Ann (JA), Mohamed Hamad (MH), Rowan Bratchell (RB), Tatiana Lutgens (TL), Naomie Lebe (NL), Bonnie Milligan (BM), Calvin McKenzie (CM), Jodi Nwasike (JN), Whitney Idowu (WI).

Apologies: Lenrick Greaves (LG), Sarah Chelsea Lawrence (SCL), Syahirah Syamsul Kairi (SSK), Ann-Marie Kankam (AMK), Georgia Hill (GH), Ntobeko Sengwayo (NS).

Non-attendance: Toluwa Atilade (TA).

1. WELCOME AND APOLOGIES

Adeyinka Balogun: Chairman

2. MINUTES OF THE PREVIOUS MEETING

Request: Minutes recorded in summarised format.

Action: Minutes: Summarised: Re- appraised at next meeting.

3. Rolling Action Log - Executive Committee perused this document.

3.1 Item 7. Therapy dog: SLK could not attend the meeting: wait until SCL attends/decision.

3.2. Agenda item 5: Two separate items.

Action: Therapy Dog: awaiting SCL decision.

Action: Change agenda item 5.

4. Communication Waste Monitoring Policy

Background and Rationale: To ensure SUBU manages its printing to avoid/reduce waste the following policy has been agreed to manage the ordering and monitoring of printed material:

Paper No. EC 1920-07-04.

SLH; Advised: BU have a Sustainability Committee which meets at least once a term SUBU is represented by (AA) and a member of staff (DB). An action from that meeting was for SLH to meet with the Director of Marketing and Comms to review the situation. It was added that there may be printing that BU associates mistakenly with SUBU. e.g., when the Old Fire Station is running events, as a club promoter they are producing flyers but this is not led by SUBU. A

suggestion was put forward for students to advise when they are printing so that SUBU can keep track of it, which was generally thought to be a good idea.

Action: Invite Alan Dove (AD) to next meeting

Action: SLH to update the Executive

Chair advised: if anyone has any further thoughts, then forward by email

5. Democracy and Governance Review

Irfan Zaman

5.1 IZ: Advised that a part of the students experience is its democracy and governance, and how it engages with its students, and how this allows the students to influence and shape its decision making process within the organisation and within the university. An experienced consultant has submitted a series of recommendations. An action plan will be presented to the Executive for consideration at a later date.

6. BSM: Moving Date

To allow time to process the outcome of the Democracy and Governance Review, BSM Date moved until further notice.

7. Full Time officer Update

Nothing new to report

8. Liberation Officer Update

Nothing new to report

7. AOB

7.1 A question was asked about Society and club funding. It was advised that there had been a lot of discussions on this. Finances are being monitored and should there be any potential for re allocation of funds, clubs and societies will be at the top of the list.

7.2 A suggestion was also made to decrease the amount of leaflets printed. Point made that sponsorship arrangements may include agreements which require printing. The Executive would like Alan Dove (AD) to attend the next meeting to discuss this issue. All agreed.

Action: Invite Alan Dove (AD) to next meeting

Chair closed the meeting.