

The “You’re Brilliant!” Awards: Terms & Conditions



To ensure fairness and equity with the Awards there are a few terms and conditions that run alongside it. If we think your “You’re Brilliant!” Award submission is not in line with any of the following terms and conditions we may not be able to process the award. If this is the case we will get in touch to ask for more information or to explain the reasoning.

The Terms & Conditions are as follows;

1. You must be a **BU Student in order to recognise** someone via the “You’re Brilliant!” Awards. Correspondingly, in order to **receive an Award you must be a staff member** that works at the university (this can include student staff), provide a service to the university, or support BU students whilst on Placement.
2. In order to process your Award **we’ll need your name and BU email address**. Don’t worry we won’t pass your details on to anyone else; we just need them to verify you’re a BU student and to get in touch if we have any questions.
3. If you are a staff member who is also studying, you are able to recognise an individual via the “You’re Brilliant!” Awards. However, your submission should be to recognise that person for **their impact on your experience as a student**, and *not* as a staff member.
4. The “You’re Brilliant!” Awards were created for students to recognise staff who they believe have gone **above and beyond their staff role**, and have had a positive impact on their experience as a result. This award is not an opportunity to thank staff for doing what is ordinarily expected within their staff role.
5. We read each Award after it has been submitted, either online or via one of the paper forms. If the submission uses any **inappropriate language or terms, or insinuates a negative view** about other staff, the Award will not be processed.
6. If we believe the student submitting the “You’re Brilliant!” Award may have been **approached or encouraged by a staff member** to give them or someone else an award we may be in touch regarding the submission.
7. If it is brought to our attention that the student submitting the Awards has a **relationship with the recipient that may have contributed to the reason for choosing to recognise them** (e.g. friends, family, colleague or partner) then the Award may not be processed.

Please note that if staff receive multiple submissions in quick succession these may be placed on the same “You’re Brilliant!” Award certificate. It **is not the quantity of submissions** that will contribute to the overall accomplishment of the individual, but the quality and detail of each submission.