Executive Committee

MINUTES

Date: 30/10/2026

Time: 12:30-14:00

Venue: SC504, Student Centre

Chair: Jack Everton, SU President

Members	Initials	19/10	30/10							
Jack Everton | He/Him SUBU President	JEP	✓	✓							
Faten Alahmadi | She/her SU VP Education	FA	✓	A							
Tom Day | He/Him SU VP Welfare & Community	TD	A	✓							
Simonne Gautron | She/Her SU VP Opportunities	SG	✓	✓							
Basar Ozkan | He/Him AAEM Officer	BO	A	X							
John Ezeh | He/Him Black Student's Officer	JEB	✓	A							
Jordan Mann | He/Him DAND Officer	JM	A	P							
Julia Weiss | She/Her/They LGBTQ+ Officer	JW	✓	✓							
Charlie Lavender | They/Them TNBIGI+ Officer	CL	✓	✓							
Lily Kerr | She/Her Women's Officer	LK	✓	A							
Paul Prasse | He/Him Business & Law Officer	PP	✓	✓							
Louis Madden | He/Him Media, Science & Technology Officer	LM	✓	✓							
Noah Osborne Health, Environmental & Medical Sciences	NO	A	✓							
Suriyaa Rajan Rathipriya | He/Him Postgraduate Officer	SRR	A	A							

Key: "✓" = Present, "A" = Apologies given, "P" = Partial attendance, 'X' = Non-attendance

In Attendance	Initials	Title
Josh Barrett | They/He	JB	Student-led Action Coordinator
Lili Doucy | She/Her	LD	Digital Communications Executive
Eva Wilcock | She/Her	EW	Volunteering & Skills Coordinator

Introductory Items		
1.	Welcome & Apologies	JE
2.	Approval of Minutes	JE
3.	Review of Actions	JE
Items for Decision		
4.	No items to decide	
Items for Discussion		
5.	Structure of Meetings	JB
6.	Date of Freshers' Fair	NO
7.	Trans Inclusivity & Sport	CL
8.	Promotion of Self Definition	CL
9.	IRP Dissertation Funding	NO
Items to Note		
10.	AI & Social Media	LD
11.	Logging Volunteering Hours	EW
Officer Priorities		
12.	FTO Pledge Review	FTOs
13.	PTO Pledge Review	PTOs
Any Other Business		
14.	Emergency Business	JE

SUBU
Students' Union
Bournemouth University

Introductory Items

1. Welcome & Apologies

a. JEP welcomed all members to meeting.
b. JEP noted apologies from FA, JE, LK, SRR.
c. JEP reminded all members of behavioural expectations for the meeting.

2. Approval of Minutes

a. Meetings from the meeting on 19/10/2026 approved.

3. Review of Actions

a. Officers to attend drop-in hours Friday 2-4 and work on intersectional events
    i. JW and CL present but no-one else, but noted that it has only been one week since this action was assigned.
b. JB to go back to Poppy to ask about the dates of Wobble Week and feedback to officers.
    i. Complete – Officers updated on dates – 02/11-06/11 and 09/11-13/11
c. JB to feedback ideas for Wobble Week to Poppy, and let officers know what is going to be run.
    i. Officers have been updated that Poppy will be running vision board events and is also exploring the possibility of running a movie night event.
d. JEP to set up meetings with onboarding and wellbeing teams regarding training.
    i. JEP has got in contact with the Onboarding & Wellbeing teams, but some staff have been away – hoping to hear update soon.
e. JEP to raise the issue of discrimination and microaggressions with Dean of Education & Student Experience, using student examples as evidence to support the case.
    i. JEP wasn't able to be in the meeting, but SG updated that the Dean of Education & Student Experience advised that concerns of this nature should be passed on directly to her team.
    ii. JEP suggested that since not every student is an officer, work on this project should still continue.
    iii. SG added that the Dean of Education & Student Experience outlined that all other work should stop when allegations like this happen as there is a no tolerance policy towards them. No matter how small, it should be escalated as soon as possible.
    iv. **ACTION** – JEP to circulate email for Dean of Education & Student Experience.

f. CL and JW to ask students in question if they are happy for their cases (anonymised) to be used as examples. Other officers to share any other examples that they have received.
    i. CL and JW updated that they have not yet had a chance to do this.
g. Officers start to work towards putting together some resources about being an active bystander.
    i. JEP updated that this process hasn't really begun yet.
    ii. SG got in touch with SU Comms and Kerry, Head of Student Participation, in relation to previous #NeverOk Campaign which related to bystander culture, mostly to do with violence against women. However, she noted that this campaign didn't work particularly well and hasn't been engaged with in a while.
    iii. CL updated that SUBU Advice released a post about being an active bystander the morning of the meeting.
    iv. TD shared that he has an informal call with an external training provider on November 11, which will also include active bystander training. He will update how this meeting goes.
    v. **ACTION** – TD to update Executive Committee on how his call with the external training provider goes.
h. JEP to speak to Student Voice & Insight Team about adding questions about the complaints process at BU to Speak Week.
    i. JEP updated that these questions would be added to the March Speak Week, as new students will not have had enough time to understand the process by this semester's Speak Week. JEP thinks this will be beneficial as Officers will already be in meetings about the complaints process by then.
i. CL and JEP to speak to relevant SUBU teams about preventing Speak Week and Trans Awareness Week overlap going forwards.
    i. JEP and CL spoke to Student Voice & Insight and it has been confirmed that this clash will not happen again.
j. LK to email student back to ask if they are happy for information of Open Day incident to be shared with LM.
    i. LK not present to update.
k. JEP to collate examples that have been received by other officers of issues with the complaints process.
    i. JEP shared that he would start working on this before the next Executive Committee meeting.
l. Officers to submit received examples of issues with the complaints process to JEP
    i. JEP said that he would be reaching out to people soon.

m. JEP to begin putting the Complaints, Feedback, and Follow Ups resource together.
    i. JEP said that he would begin work on this shortly.
n. JB to reschedule next Executive Committee meeting due to graduation.
    i. The meeting was rescheduled.

Items for Decision

4. No items to decide

Items for Discussion

5. Structure of Meetings

a. JB outlined that the current structure of meetings with agenda submissions due a week and a half before, agenda publication a week before, and minute publication the day after the meeting, mean that submissions typically take place only a few days after the previous meeting.
b. JB invited Officers to discuss whether this schedule works well for them, or whether they'd prefer the agenda submissions closer to the meeting/further from the previous meeting.
c. TD agreed that it would be better to have less time for agenda reading, and longer time for agenda submission.
d. There was general agreement in the room that this would be better.
e. TD suggested that three days would be sufficient to read the agenda.
f. JB asked about an ideal deadline for agenda submissions, suggesting one week.
g. There was agreement in the room that agenda submissions would be changed to one week before, and agenda publication moved to 3 days before.
h. **ACTION** – JB to shift meeting timelines to agenda submission deadline a week before, agenda publication 3 days before, and publication of meeting minutes to the next working day.

6. Date of Freshers' Fair

a. NO outlined that due to Freshers' Fair taking place each year on a Saturday, it coincides with Shabbat, Jewish day of rest, where Jews typically attend service and do not do anything further. They shared that this meant that it had been challenging to recruit members for JSoc, and given the rise in antisemitism, it was more important than ever to provide a safe space for Jewish students. They further mentioned that this year was especially difficult due to Freshers' Fair

additionally falling on Sukkot, a high holy day in the Jewish Calendar. They outlined that the President of JSoc had contacted SUBU for the past three years, and had been told that nothing could be done. NO asked Officers whether work could be done to prevent Freshers' Fair taking place on Saturday and allowing JSoc to use posters to advertise their society.

b. JEP outlined that posters are possible, but that it would likely be difficult to move Freshers' Fair due to vendors, but that he would see if it could be moved, and if not, why it could not be moved.
c. **ACTION** – JEP to lobby SUBU about Freshers' Fair dates.
d. NO shared that JSoc didn't have a stall at last years' fair out of protest. They also shared that high holy days shift each year due to how the Jewish Calendar works, meaning that Yom Kippur could overlap with Freshers' Fair in the upcoming year.
e. CL suggested lobbying for notable days in the Jewish Calendar to be included in BU's EDI Calendar.
f. **ACTION** – JEP to lobby BU for inclusion of Jewish Calendar dates in EDI Calendar.
g. CL asked NO if there was anything else that the Executive Committee could do to be better allies and promote their voices.
h. NO answered that more could be done to combat antisemitism, and maybe this could be included in the active bystander project.

7. Trans Inclusivity in Sport

a. CL shared that they had spoken to the TNBIGI+ Network, and trans inclusivity in sport is an issue that mattered to them. They outlined that they had contacted SUBU Student Opportunities as well as SportBU both to explore whether sport societies could be more outwardly trans-inclusive, but also to explore the possibility of inclusive spaces within SportBU.
b. SG suggested looping in Gabby, the SportBU Duty Manager, and JEP suggested looping in Helen, Director of People.
c. **ACTION** – JEP and SG to send CL relevant and useful SportBU contacts.
d. SG enquired whether CL was looking for dedicated trans hours in the gym.
e. CL responded that the students they had spoken to were looking for a more casual space to engage as a group, and pointed as well to the inaccessibility within SportBU, such as the lack of gender-neutral changing spaces, with gender neutral signage only on the women's changing spaces, and not the men's. They further outlined that trans

students were therefore pushed towards using the disabled changing spaces, which then deprives disabled students of those spaces.

f. SG asked what specific change that CL was looking for outside of infrastructural changes (which may take longer to implement), asking whether they were looking at performance sport.
g. CL outlined that performance sport was unfortunately limited by national governing bodies, and therefore they were looking primarily for sports societies to be more outwardly trans inclusive as the students they had spoken had worries about joining them.
h. JW shared that collaboration between LGBTQ+/TNBIGI+ networks and societies would be a good way of showing that these students can feel included in those spaces and mentioned the collaborative event that she was currently organising with the Climbing Club.
i. SG agreed with this, also sharing that as a TeamBU athlete she had a close relationship with SportBU staff members and was happy to help.
j. CL mentioned that they were currently organising a meeting with Chris (Department Head/Campus Sport Manager) and Steve (Performance Sport Manager).

8. Promotion of Self-Definition

a. CL outlined that there are lots of students who are not self-defined to their networks, and don't know about them, sharing that the TNBIGI+ Network had only 200 students self-defined, whilst the LGBTQ+ Network had only 400. They shared that in a conversation with LM they'd identified that there were a number of queer students in PGB that weren't aware of the Liberation Networks.
b. JEP suggested speaking to Comms and SUBU Advice, and maybe also to Voice & Insight regarding sharing with Reps.
c. **ACTION** – CL to speak to SUBU Comms, Advice, and Voice & Insight regarding promotion of self-definition to Liberation Networks.
d. SG also suggested reaching out to the Media School Instagram.
e. LM proposed creating a little poster for ground floor of PGB.
f. JW suggested having posters across different buildings and campuses.
g. JEP summarised that Officers could put together a little campaign over the coming weeks, including social media content as well as posters.
h. **ACTION** – Officers to promote self-definition through a small campaign, using posters and social media content, in collaboration with SUBU services.

9. IRP Dissertation Funding

a. NO outlined that one of their manifesto pledges was to increase IRP Dissertation Funding, sharing that at present, this support is limited to £50 a person in HEMS, with some students denied and having to self-

fund their projects which is not feasible for many. NO shared that as a possible alternative to a general increase, a form could be produced to request extra funding, with decisions made on a case-by-case basis.

b. JEP clarified whether NO meant introducing some sort of grant funding for dissertations which NO confirmed.
c. JEP suggested lobbying BU for this, although noted that this may be difficult due to current financial circumstances.
d. NO shared that there were some questions that still needed resolving, such as who reads the forms and makes decisions to aware money, and whether there was a limit to how much could be asked for.
e. JEP suggested working on it as a group of Faculty Officers and take it to heads of schools.
f. **ACTION** – Faculty Officers to lobby heads of schools to either increase IRP Dissertation Funding or introduce a new grant model of awarding funding.
g. NO highlighted Ian Green as the direct target within HEMS, as he is the most knowledgeable about IRP Dissertation Funding within the faculty. NO also said that they would put some information together and confirm that the cap was £50.
h. **ACTION** – NO to research IRP Dissertation Funding and confirm the cap of £50.

Items to Note

10. AI & Social Media

a. Lili, Digital Communications Executive, noted that there had been some social media content shared that included obvious usage of AI, including AI generated images of people. She highlighted that the origin of these images is quite dodgy, and stated that if Officers are struggling with designs in future, that they should contact JB or SU Comms rather than using AI. She outlined that an AI policy is currently being drafted to clarify where SUBU as an organization stands on AI.
b. CL asked about their Queer Wardrobe banner, where they didn't notice the AI content on Canva, and that Instagram flags lots of things as AI content.
c. Lili outlined that her point was mostly pertaining to the use of photorealistic AI, rather than stock imagery and Canva elements.
d. JB added that the problem was also producing the whole design on AI, and that the example raised by CL was not a problem at all.
e. Lili also emphasised that Officers should use the new SUBU logo, and not the old one.

f. **ACTION** – All Officers reminded not to use AI in any public-facing content, particularly the use of AI-generated images.

11. Logging Volunteering Hours

a. Eva, Volunteering & Skills Coordinator, shared a presentation with the Officers regarding logging the work they do as PTOs as volunteering hours. She outlined that it would be beneficial for them to keep a record of the work they have done to use on job applications and CVs (sharing that they can download hours and skills reports and earn awards)
b. **ACTION** – JB to share Volunteering Hours presentation with the PTOs.
c. **ACTION** – PTOs to log their hours on the volunteering platform.

Officer Priorities

12. FTO Pledge Review

a. TD
    i. Expand ResLifeBU to all halls – unfortunately discovered that this was not contractually possible.
    ii. Affordable food and drink on campus – highlighted that Supper Club had been expanded from once a month to once every two weeks. He also highlighted that there is not a large amount of food wastage on campus, and this is predominantly scrap food.
    iii. Help students find community – shared that he had done some work on creating some new spaces in SUBU such as the games and library/cosy corners. Games corner is still under development as he is finding out a way to install a Wii without it being stolen. He shared that he has received positive feedback about the cosy corner.
    iv. Society start up kit – he outlined that he hadn't had the time to get underway with this yet, but it shouldn't be too hard to do, he just needs to sit down and do it.
b. SG
    i. Upgrading the volunteering scheme into paid work – shared that she has set up a meeting for later this month with Eva, the Volunteering & Skills Coordinator.
    ii. Levelling up the Student Athlete Experience – highlighted that live streamed sports are currently being trialled at Chapel Gate.
    iii. SG also shared that she is attending a working group about the student-owned business fair.
c. JEP
    i. Ensure students' feedback is heard and acted upon – outlined that he has started work on a feedback campaign with SUBU

Advice, Voice & Insight, and Comms to let people know that anyone can give feedback through Shout Out. He also outlined that he is exploring unit evaluations, as they are supposedly mandatory but have not been happening.

ii. Men's Mental Health Month – he noted that his events have been planned and are ready to go, with flyers and other promotion starting to go out.

13. PTO Pledge Review

a. LM
   i. Listening to students in MST – he highlighted that he was continuing to answer requests from his posters in PGB, sharing that lecturers had also got involved regarding the air conditioning issue, which is now going to estates.
   ii. He also highlighted that he had met with head of NCAA, attended Student Rep training meeting others that he hopes to get involved. He also shared that there will now be a delegate lecturer to liaise with relevant societies to help them with risk assessments for running events etc.

b. PP
   i. Sustainability at events – outlined that he had sent chaser emails to staff.
   ii. Making Dorset House more of a communal area for the faculty – shared that he had been in contact with staff in BAL to try to make this happen.
   iii. Highlighted that he attended Rep training for BAL, and gave a speech to get them ready to give feedback.

c. NO
   i. Shared that they will be attending the HEMS Rep training on Monday.
   ii. Highlighted that they would be working on one pledge at a time, with the first being the IRP Dissertation Fund, as discussed earlier in the meeting.

d. CL
   i. Run monthly events – spoke about their Queer Wardrobe event on 26/10 which had around 15 attendees.
   ii. Otherwise, CL highlighted that they had been planning Trans Awareness Week, had been speaking to LM about putting up posters in PGB about the Gender Expression Fund, had been working with JW on planning Queermas, and was working on the inclusion in sport item.

e. JW
    i. Creating both educational and celebratory opportunities for queer students at BU – shared that she had been thinking about running a queer literature event, and had been working on Queermas with CL, but is conscious of the time that she has, and is keen to get more volunteers involved to support these events.
    ii. Ask students what they want through re-running the LGBTQ+ Survey – shared that they had been sent the survey from last year, and is intending to run it again, as well as act on previous feedback given.

Any Other Business

14. Emergency Business

a. Reporting Discriminatory Incidents – Raised by Simonne, VP Student Opportunities.
    i. Covered earlier in the meeting.