SUBU
Students' Union
Bournemouth University

Executive Committee

AGENDA

Date: 30/11/2026

Time: 12:30-14:00

Venue: SC504, Student Centre

Chair: Jack Everton, SU President

Introductory Items		
1.	Welcome & Apologies	JEP
2.	Approval of Minutes	JEP
Items for Decision		
3.	Green Events Checklist	PP
Items for Discussion		
4.	Dylan's – GF Labelling & Ongoing Kitchen Issues	CL
5.	Implementation of a Sensory Room	TD
6.	Bystander Culture	SG
7.	Conduct and OIA Going Forward	JEP
8.	Guidance for Students in Assessment Feedback	FA
Items to Note		
9.	No items to note	
Officer Priorities		
10.	FTO Pledge Review	FTOs
11.	PTO Pledge Review	PTOs
12.	Review of Actions	JEP
Any Other Business		
12.	Emergency Business	JEP

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Introductory Items

1. Welcome & Apologies

a. Apologies received from:
b. During the Executive Committee meetings, we do expect you to be respectful of others and maintain a certain level of behaviour so that the meeting can be productive.
    i. Don't engage in side conversations or whisper whilst someone else is talking at the table.
    ii. Don't talk over other people or interrupt them whilst they are speaking.
    iii. Listen and be attentive to the discussion as its happening.
    iv. Send apologies if unable to make it or going to be late.
    v. If online, keep cameras on and microphones muted unless talking.

2. Approval of Minutes

a. Officers to approve minutes from the meeting that took place on Monday 16th November.

Items for Decision

3. Green Events Checklist

a. Raised by Paul, BAL Officer.
b. PP to present a Green Events Checklist (see Paper 1) that he has worked on alongside the Bournemouth University Sustainability Team which aims to encourage sustainability considerations when students plan events.
c. Officers are asked to review the checklist, share their feedback, and vote on whether to implement it.

Items for Discussion

4. Dylan's – GF Labelling & Ongoing Kitchen Issues

a. Raised by Charlie, TNBIGI+ Officer.
b. CL to raise recent issues with kitchen and GF labelling in Dylan's Bar.
c. Officers are asked to discuss these issues and share any further issues they have experienced or heard of at Dylan's Bar.

5. Implementation of a Sensory Room

a. Raised by Tom, VP Welfare & Community.
b. TD has been tasked with implementing a sensory room on campus as part of the policy-work he has been assigned.

c. The first steps in doing this are to secure a location for the room, and then when the space is confirmed, think about what to put in it.
d. Officers are invited to discuss the best space to use as a sensory room, as well as offer any suggestions of what to put in it, and any other thoughts.

6. Bystander Culture

a. Raised by Simonne, VP Student Opportunities.
b. SG notes that in previous discussions surrounding being an active bystander definitions, awareness, and learning have consistently arisen.
c. She proposes that officers go further and look at ways to action change, through researching what experts are saying and applying it to areas of concern at Bournemouth.
d. Officers are encouraged to discuss this proposed approach.

7. Conduct and OIA Going Forwards

a. Raised by Jack, SU President.
b. JEP to provide an update on the wider context of the OIA investigation into the complaints process at Bournemouth University, including the timelines and the urgency for stories/cases to be provided.
c. Officers are invited to discuss this update.

8. Guidance for Students in Assessment Feedback

a. Raised by Faten, VP Education.
b. FA is looking to create a guide for students so they understand what they can do if they don't understand their feedback or didn't get the marks they wanted.
c. Officers are invited to discuss this proposal.

Items to Note

9. No items to note

Officer Priorities

10. FTO Pledge Review

a. The Full-Time officers are invited to provide a detailed review of their completed work against the pledges they were elected to fulfil.

11. PTO Pledge Review

a. The Part-Time officers are invited to provide a detailed review of their completed work against the pledges they were elected to fulfil.

12. Review of Actions

a. Officers to review and update on outstanding actions

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Any Other Business

13. Emergency Business

a. The Committee are invited to raise any emergency business or urgent matters to the committee's attention.