Executive Committee

MINUTES

Date: 19/10/2026

Time: 12:30-14:00

Venue: SC504, Student Centre

Chair: Jack Everton, SU President

Members	Initials	19/10								
Jack Everton | He/Him SUBU President	JEP	✓								
Faten Alahmadi | She/her SU VP Education	FA	✓								
Tom Day | He/Him SU VP Welfare & Community	TD	A								
Simonne Gautron | She/Her SU VP Opportunities	SG	✓								
Basar Ozkan | He/Him AAEM Officer	BO	A								
John Ezeh | He/Him Black Student's Officer	JEB	✓								
Jordan Mann | He/Him DAND Officer	JM	A								
Julia Weiss | She/Her/They LGBTQ+ Officer	JW	✓								
Charlie Lavender | They/Them TNBIGI+ Officer	CL	✓								
Lily Kerr | She/Her Women's Officer	LK	✓								
Paul Prasse | He/Him Business & Law Officer	PP	✓								
Louis Madden | He/Him Media, Science & Technology Officer	LM	✓								
Noah Osborne Health, Environmental & Medical Sciences	NO	A								
Suriyaa Rajan Rathipriya | He/Him Postgraduate Officer	SRR	A								

Key: "✓" = Present, "A" = Apologies given, "P" = Partial attendance, 'X' = Non-attendance

In Attendance	Initials	Title
Josh Barrett | They/He	JB	Student-led Action Coordinator

Introductory Items		
1.	Welcome & Apologies	JE
2.	Approval of Minutes	JE
Items for Decision		
3.	No items to decide	
Items for Discussion		
4.	PTO Drop-In Hours	CL
5.	Wobble Week Event Ideas	PB
6.	Student Awareness & Training	JW
7.	Discrimination Reporting Procedures	JW
8.	Complaints, Feedback & Follow-Ups	JE
Items to Note		
8.	Food Options at Events	PP
9.	Black History Month	JE
Officer Priorities		
10.	FTO Pledge Review	FTOs
11.	PTO Pledge Review	PTOs
Any Other Business		
12.	Socials	JB
13.	Emergency Business	JE

SUBU
Students' Union
Bournemouth University

Introductory Items

1. Welcome & Apologies

a. JEP welcomed all members to the first Executive Committee Meeting of the year
b. JEP noted apologies from TD, BO, JM, NO and SRR
c. JEP reminded all members of behavioural expectations for the meeting

2. Approval of Minutes

a. JEP noted that there were no minutes to approve as it was the first meeting of the year

Items for Decision

3. No items to decide

Items for Discussion

4. PTO Drop-In Hours

a. CL shared that they and JW had set aside Friday 2-4 to sit in the Liberation Lounge and talk about their networks. They recognise that networks can be intersectional and wanted to open up this space for other PTOs to facilitate communication between each other, working together on projects, and delivering intersectional events. CL asked whether Friday 2-4 worked or whether there is another time that they could all agree on.
b. LK expressed that they would be keen and that the time works for them.
c. JEB also expressed that they would be keen, but noted that they had a class that ended at 3 so they would join a bit late.
d. CL pointed out that they and JW sometimes stay later than 4 anyway so that wouldn't be a problem at all.
e. JEP asked if they would want FTO support – either one a week, or all four of them – but noted that they didn't want to dampen the space.
f. CL states that it would be open to anyone on Executive Committee. They are just keen to run more intersectional events in line with their election pledges.
g. **ACTION** – Officers to attend drop-in hours and work on intersectional events.

5. Wobble Week Event Ideas

a. JB speaks on behalf of Poppy, On Campus Events & Engagement Manager – noting that there is a week around the middle of the first semester where people may feel unsettled and homesick, and Poppy is

keen to run an event aimed to alleviate some of these feelings. JB asks officers to think about events they may want to see if they were in that position that may help.

b. JEP asks what the time period / week for the event is.
c. JB is unsure of the exact week but thinks that it is in November
d. **ACTION** – JB to go back to Poppy to ask about the dates of Wobble Week and feedback to officers.
e. CL suggests organising a potluck event for students to bring in food that they have at home with their families, noting that this may help particularly with international students who may not have the same experiences here in the UK. They recognise that this may be difficult to run.
f. JEP points out that allergies and things like that would need to be considered but that it may be possible. He then links back to the theme of loneliness, noting that some people may have struggled to find friends so maybe on top of a potluck there could be some kind of mixer as an opportunity for people to meet.
g. JW agrees with JEP, suggesting some icebreaking sessions and games from different cultural contexts.
h. JEP suggests that these ideas could be combined into one event with food to begin with before building into a relaxed socialising space with games that isn't forced.
i. SG points out that One World Day is a very similar event so notes that it is important that the two are distinguished to avoid duplication, perhaps working on a unique spin.
j. CL asks whether there is any harm in repeating events.
k. SG points out that there is likely to be a decline in engagement with repeated events, but that they could definitely work on a unique event identity that is separate.
l. FA suggests having something that reminds students that are feeling like this of their motivations for being here.
m. JEP echoes this and suggests reminding them that SUBU is here to help out and that they're not alone.
n. JB asks for any other, perhaps smaller ideas.
o. LK suggests a movie night, with JEP asking the media students in the room whether it would be possible to book the cinema room in PGB.
p. SG likes the idea of bringing home comforts back in different ways and is keen to do some self-care activities.
q. JW suggests a collage event, where students bring in photos, perhaps from home, and create their own collage, allowing them to channel their emotions into something productive and creative.

r. LK suggests that this collage session could also explore career paths and things like that tying into the motivation side that FA spoke about.
s. CL suggests a vision board where students focus on what they want to achieve.
t. JB reminds officers that Poppy would be leading the one main event for Wobble Week, but states that they are able to contribute or organise things alongside that.
u. **ACTION** – JB to feedback ideas for Wobble Week to Poppy, and let officers know what is going to be run.

6. Student Awareness & Training

a. JW is keen to increase student awareness and training, wanting to explore what training they already receive, as a collaborative investigation between the networks. She is aiming to reduce discrimination at BU through education, and is already thinking about planning a research and education event for LGBTQ+ History Month, and some collaboration with the BU Staff Pride Network. She raises this as she is keen to brainstorm some ideas for resources for educational campaigns and events.
b. JB asks JW to set the context for the other officers as to why she is discussing this.
c. JW notes that she and CL had received some student complaints of discrimination and microaggressions on their course, where teaching staff had not intervened, suggesting that they may not be aware or have the training to be able to tackle those situations and be there for the students. JW also points out that she is keen to support students through being allies.
d. JEP shares that he knows people in the wellbeing and onboarding teams at BU so he could get officers in conversation with them to make this training part of their onboarding like the mandatory sexual harassment awareness training.
e. **ACTION** – JEP to set up meetings with onboarding and wellbeing teams regarding training.
f. CL expands on what JW has said, emphasising that students had experienced peer-to-peer microaggressions, and explains that they are keen to explore what training academics are receiving to ensure they understand all aspects of student identities and feel comfortable being an active bystander. They also share that one of the reported incidents had been taking place for all two years of the student in question's studies.
g. JEP shares that he is meeting with Shelley, the Dean of Education & Student Experience who works closely with the heads of schools and

with Niamh Downing, the Provost. He states that he will bring up this as an issue PTOs are keen to pursue, also noting that having the stories from the students involved as evidence would help the argument.

h. **ACTION** – JEP to raise the issue of discrimination and microaggressions with Dean of Education & Student Experience, using student examples as evidence to support the case.
i. **ACTION** – CL and JW to ask students in question if they are happy for their cases (anonymised) to be used as examples. Other officers to share any other examples that they have received.
j. JEB asks if there is a penalty for this type of discrimination.
k. JEP notes that this will be discussed later in an upcoming agenda item.
l. SG explains that there is power in numbers so if all officers work on creating a campaign of active bystander culture being the standard that could achieve some really positive outcomes, additionally suggesting putting together some materials whilst the meetings are taking place.
m. **ACTION** – Officers start to work towards putting together some resources about being an active bystander.
n. JEP suggests using SUBU's comms department to start getting this messaging out, sharing outcomes and progress with the campaign, using both network and SUBU central accounts. He also suggests sharing any roadblocks so that students can get behind it and drive it further.
o. LK in agreement and very keen to get involved, especially given everything that has happened in America recently and the bystander culture around that.
p. SG suggests that many students may be keen to be bystanders but are not sure how to go about it, so this would be a useful tool to give them the power to know what do if a situation were to arise.

7. Discrimination Reporting Procedures

a. On the back of the last point, JW is keen to investigation what the process is for students reporting discrimination and how difficult the reporting process is. This is on the back of the complaints that they had received, as they want to be able to reassure students that it will be investigated further and not just noted and left. She affirms her belief that all students should be able to learn and have a good time at university without fear involved. She outlines that she and CL had looked briefly into what advice and support students can get right now, outlining SUBU Advice, but that some questions still remain about how officers can let students know about the procedures, and whether some informational material would be useful to students in making it

easier to report and as a powerful sign that discrimination isn't tolerated at BU.

b. JEP is in agreement and outlines that it is regrettably a common occurrence that students are not getting the expected results. He states that he could get in touch with the SUBU Student Voice & Insight team to explore whether any questions could be put into Speak Week about the complaints process.
c. **ACTION** – JEP to speak to Student Voice & Insight Team about adding questions about the complaints process at BU to Speak Week.
d. JB notes that it may also be possible for officers to ask other questions as part of Speak Week if they would be interested.
e. CL notes that Speak Week overlaps with Trans Awareness Week which is a central event for their network, and they want assurance that this won't happen again as Speak Week can impede upon events they have planned.
f. JEP suggests that he and CL can speak to some of the teams to make sure it won't happen again, and that he could help find bigger and better spaces for the upcoming Trans Awareness Week if needed.
g. **ACTION** – CL and JEP to speak to relevant SUBU teams about preventing Speak Week and Trans Awareness Week overlap going forwards.
h. CL mentions that regarding complaints process, some incidents have been swept under the rug. They are waiting on one student to get back to them on their communications with the BU, and are interested in doing something about how BU handles complaints and how that can be improved.
i. JEP suggests lobbying staff, potentially making things more public if this is not successful to get students behind it and put pressure on them.
j. CL agrees that it would be good for SUBU to be more vocal in pushing back against BU on issues like this. He also raises the issue of complaints made against staff members, and asks if Faculty Officers had heard anything or had experience with this.
k. LM outlines that he had some come through last year, asking if he can put those through.
l. LK also brought up an incident of misogyny from last year that had been brought to them asking what they should do about it. LM offers to look into the situation further as it was within MST. LK says she will email student back and ask if they are happy for information to be passed to LM.

m. **ACTION** – LK to email student back to ask if they are happy for information to be shared with LM.
n. **ACTION** - LM to look further into this specific incident to support the case.
o. JEP keen to start taking down these stories but anonymised and bringing them to senior BU staff
p. **ACTION** – JEP to collate examples that have been received by other officers of issues with the complaints process.
q. **ACTION** – Officers to submit received examples of issues with the complaints process to JEP
r. PP notes that there is a new Chief People Officer at BU, and this would be a good opportunity to make change happen.

8. Complaints, Feedback & Follow Ups

a. JEP asks officers if they would like a procedure, general guidelines, and information about who and where to lobby to make making change easier. This would be a first port of call to refer to and build upon and talk as an officer team with. He is hopeful that this would streamline the changemaking process, and avoid situations where everyone is branched off doing independent things when it could feasibly be one big thing together.
b. There is general agreement from the officers on this.
c. **ACTION** – JEP to begin putting the Complaints, Feedback, and Follow Ups resource together.

Items to Note

9. Food Options for Events

a. PP notes that Chartwells is associated with a company called Devorée that organises food trucks which has been successfully used at Open Days, so this could be something officers use to try to improve the food experience on campus.
b. PP also points out that SUBU are able to organise food trucks themselves with proceeds going back to students, so if officers are organising events this could be something that could elevate it.
c. JB outlines that if this is something officers are interested in, they should contact them at subudemocracy@bournemouth.ac.uk who can put them in contact with the right people within SUBU.

10. Black History Month

a. JEB outlines plans for Black History Month including the Campus Carnival / Flag Day on Friday, and the InTheRoom event in Dylan's Bar next Thursday. There will also be a Caribbean food van coming in and a

football match between Afro-Caribbean Society and Society of Nigerian Students.

Officer Priorities

11. FTO Pledge Review

a. FA
   i. Engaging learning experience – conducting research into what students are looking for in more depth
   ii. Clear assessment – seeking consistent and clear feedback so that students can learn from this
   iii. Working on Student Business Fair

b. SG
   i. Translating volunteering experience into employability skills – waiting for some parts to be ironed out, will sit down with new Volunteering & Skills Coordinator at SUBU to develop a campaign on how to make volunteering both an altruistic and developmental thing to be doing.
   ii. Creating a production hub for production students – Nerve Media outlets are no longer standalones and sit within Student Opportunities which means they can benefit from more than before, two more production societies have been formed (Broadcasting & TeamBU TV), working group to be established to develop a wider structure to work together to create multimedia products
   iii. Better relationship between Media School and SUBU in resource and facility sharing – agreements in final stages of being drafted, and signed soon by Deputy CEO of SUBU
   iv. Upgrading TeamBU TV to have live streamed games – broadcasting and TeamBU TV working together with a pilot on Wednesday with a live streamed rugby game

c. JEP
   i. Better careers system – Have had four meetings with CareersBU and they are open to change in 28/29, spoken to Volunteering & Skills Coordinator about making volunteering more attractive (students who volunteer are 50% more likely to get a job)
   ii. Better mental health system – working on this with his contacts in the wellbeing team looking to make it more efficient
   iii. Feedback system – making it quicker and more efficient – Because of you
   iv. Moot Court is in and laptop loan scheme is better

v. Working on Men's Mental Health Month and bringing Movember to SUBU – two events and fundraising

12. PTO Pledge Review

a. LM
   i. Listening to students in MST – has created posters to go up in PGB about issues or complaints about the building (already some feedback about aircon in the building), also some posters about Shout Out are being designed if students want their name anonymised, committed to emailing students back with updates about any feedback/complaints they have submitted.
   ii. Working closely with other PTOs – open and willing to help, and already going to be investigating the MST Student Ambassador issue raised earlier in the meeting.

b. PP
   i. Sorted out email inbox, created an auto-response, and contacted heads of schools and faculty to introduce himself.
   ii. Has been investigating sustainability processes at SUBU.
   iii. Will be attending rep training to introduce himself to the reps.
   iv. Wanting to look into making Dorset House and making it more of a communal area for the faculty.

c. LK
   i. Women feeling safe on campus – has been doing some research about walking home safely and will be discussed at next Executive Committee meeting
   ii. Breast health awareness – was running fundraiser for CoppaFeel
   iii. Recognised as Women's Officer – been active on social media, has been introducing herself in lectures in her faculty

d. JE
   i. Bringing together a stronger community – making an effort to make sure that all events are inclusive to everyone regardless of background

e. JW
   i. Looking to create educational and celebratory opportunities for queer students at BU, and exploring EDI training as per earlier agenda item.
   ii. Has already run Queer Picnic Event in Freshers' Fortnight that was very successful.
   iii. Keen to re-run the LGBTQ+ Survey so what students want to do, hoping to increase engagement and create the best opportunities for students to connect in a safe environment.

f. CL

i. Work with fellow Liberation Officers to run intersectional events – keen to start and this is why they have opened up drop-in hours to other officers.
ii. To run monthly events – already scheduled in at least one event for every month of the academic calendar, including the Queer Wardrobe clothing swap
iii. Get more trans students into postgraduate research – collaboration with JW in LGBTQ+ History Month
iv. Scheduled meetings with JB to review Gender Expression Fund on a monthly basis
v. Events set up for Trans Awareness Week and provisional planning for Queermas, Queer Prom and Student Pride.

Any Other Business

13. Socials

a. JB asks if officers are keen to do socials as a group, and notes that there is budget to support this – notes that officers can also organise socials outside of this.
b. Ideas such as axe throwing, go-karting, bowling, Christmas tree picking, and quiz at Alpine Bar are mentioned – to be discussed in the Executive Committee WhatsApp group.

14. Emergency Business

a. Rescheduling next Executive Committee meeting due to graduation
    i. ACTION – Provisionally Friday 30th, but JB to send out poll