SUBU
Students' Union
Bournemouth University

Executive Committee

AGENDA

Date: 19/10/2026

Time: 12:30-14:00

Venue: SC504, Student Centre

Chair: Jack Everton, SU President

Introductory Items		
1.	Welcome & Apologies	JE
2.	Approval of Minutes	JE
Items for Decision		
3.	No items to decide	
Items for Discussion		
4.	PTO Drop-In Hours	CL
5.	Wobble Week Event Ideas	PB
6.	Student Awareness & Training	JW
7.	Discrimination Reporting Procedures	JW
8.	Complaints, Feedback & Follow-Ups	JE
Items to Note		
8.	Food Options at Events	PP
9.	Black History Month	JE
Officer Priorities		
10.	FTO Pledge Review	FTOs
11.	PTO Pledge Review	PTOs
Any Other Business		
12.	Socials	JB
13.	Emergency Business	JE

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Introductory Items

1. **Welcome & Apologies**
    a. Apologies received from:
    b. During the Executive Committee meetings, we do expect you to be respectful of others and maintain a certain level of behaviour so that the meeting can be productive.
        i. Don't engage in side conversations or whisper whilst someone else is talking at the table.
        ii. Don't talk over other people or interrupt them whilst they are speaking.
        iii. Listen and be attentive to the discussion as its happening.
        iv. Send apologies if unable to make it or going to be late.
        v. If online, keep cameras on and microphones muted unless talking.
2. **Approval of Minutes**
    a. No minutes to approve – first meeting of the year

Items for Decision

3. **No items to decide**

Items for Discussion

4. **PTO Drop-In Hours**
    a. Raised by Charlie, TNBIGI+ Officer
    b. Officers invited to discuss joint drop-in hours for Part-Time Officers
5. **Wobble Week Event Ideas**
    a. Raised by Poppy, On Campus Events & Engagement Manager
    b. Wobble Week is a time where students will often have feelings of being overwhelmed, stressed or homesick
    c. We are looking to run an event that will help people that are feeling like this
    d. Officers invited to discuss possible ideas for events
6. **Student Awareness & Training**
    a. Raised by Julia, LGBTQ+ Officer
    b. Student experience can be improved through education and awareness-raising campaigns
    c. Officers invited to brainstorm ideas for educational campaigns/resources

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7. Discrimination Reporting Procedures

a. Raised by Julia, LGBTQ+ Officer
b. Officers invited to discuss the processes of reporting discrimination – is there adequate support offered? Are students aware of the reporting procedures? How can we make a change in reporting discrimination?
c. Potential joint project/investigation

8. Complaints, Feedback & Follow Ups

a. Raised by Jack, SU President
b. Officers are asked to discuss the possible need/want for a procedure and general guidelines with making change and who to ask where to go for support with actions. This includes contacts I.E. Shelley (DESE), FTOs and more BU staff.
c. Proposing this idea with chances to develop and refine this idea to make workflow streamlined and easier to make and effect change.

Items to Note

9. Food Options for Events

a. Raised by Paul, BAL Officer
b. Noting food options available to officers for events

10. Black History Month

a. Raised by John, Black Students' Officer
b. Noting plans for Black History Month

Officer Priorities

11. FTO Pledge Review

a. The Full-Time officers are invited to provide a detailed review of their completed work against the pledges they were elected to fulfil.

12. PTO Pledge Review

a. The Part-Time officers are invited to provide a detailed review of their completed work against the pledges they were elected to fulfil.

Any Other Business

13. Socials

a. Added by Josh, Student-led Action Coordinator
b. Officers to discuss possible group socials

14. Emergency Business

a. The Committee are invited to raise any emergency business or urgent matters to the committee's attention.