

This documents SUBU's (Students' Union at Bournemouth University) evaluation of its environmental aspects and impacts.

Environmental Aspect: "element of an organisation's activities, products or services that can interact with the environment."

Environmental Impact: "any change to the environment, whether adverse or beneficial, wholly or partially resulting from an organization's activities, products or services."

Impact categories	Risk Assessment Score			
	Frequency	1 = negligible usage/infrequent	2 = low usage/normal operation	3 = moderate usage/frequent operation
Effect	1 = insignificant environmental impact	2 = minor environmental impact	3 = moderate/potential major impact	4 = major environmental impact
Compliance obligation	1 = no relevant legislation	2 = complies with legislation	3 = potential breach/lack of	4 = breaching legislation
Student interest	1 = little student interest	2 = moderate student interest	3 = reasonable student interest; social media and Student idea submitted	4 = great student interest, social media debate, student idea with multiple votes
Control	1 = full control/no need for control	2 = moderate control	3 = limited/minor control	4 = no control
Result	1-10 = low level risk	11-16 = medium level risk	17 – 20 = high level risk	

Students' Union at Bournemouth University: Aspects and Impacts Register

Category	Aspect	Impact	Control	Frequency	Effect	Compliance Obligation	Student Interest	Control	Total	Risk Severity (H/M/L)	Notes
Student Democracy	Student ideas submitted which would be harmful to the environment	Negative impact on the local environment.	SUBU staff who approve/reject student ideas to have suitable sustainability training, in order to make informed decisions on ideas submitted.	2	3	2	4	3	14	High	
Student Engagement	Lack of student engagement with recycling initiatives	Increased waste going to landfill, drain on natural resources as materials are not being re-used or recycled.	Campaigns and initiatives to raise awareness of the benefits of recycling. SGU projects which are student led increase awareness amongst peers.	2	3	3	2	2	12	High	Campaigns include Go Green Week, which takes place in March, Green Day and an annual Waste Audit.
Student Engagement	Use of restricted materials at events e.g. Helium balloons/balloon releases	Pollution and harm to local environment, including wildlife.	Staff oversight on planned events.	1	2	3	2	2	10	High	Events must be approved by relevant staff members before they can go ahead.
Air	Organisation's vehicle emissions	Local and global air pollution.	Only use vehicles when no other alternative is available, regular maintenance of vehicles. Look to update to more environmentally friendly vehicles when budget allows.	1	2	2	1	1	7	Medium	
Air	Emissions from staff travel	Local and global air pollution, increase health and wellbeing of students and staff.	We have a SUBU travel policy for all members of staff. We support the University's Sustainable Travel Plan.	2	2	2	2	3	11	High	
Water	Reduction of water use	Conservation of water resources.	Plumbed in water cooler and water boiler in staff offices and public spaces, instead of personal kettles. Water saving devices installed in toilets, and dual flush options.	3	2	2	2	1	10	Medium	
Energy	Power down of PCs	Staff leaving PCs on overnight wastes electricity.	PCs will go into hibernate mode after 10 minutes of inactivity. Encourage staff to switch off at the end of their working day.	3	1	1	1	1	7	Medium	
Energy	Reduction in electricity consumption, through staff and student behavioural changes	Reduction of emissions which have a negative impact on the environment.	Encourage staff to reduce electricity consumption, check lights and PCs are switched off after use. Invite staff to submit ideas on ways to save energy.	3	2	2	2	1	10	Medium	
Waste	Waste: storage and disposal	Consumption of natural resources. Environmental damage as a result of waste being sent to landfill.	Waste stations provided in the Student Centre in all key locations. Battery disposal on the 1 st floor. All waste is put through the BU waste system, none of this goes to landfill.	4	3	2	1	2	12	High	
Waste	Waste Electrical Equipment: storage and disposal	WEEE is classed as hazardous waste. If disposed of incorrectly it could cause both ground and water pollution.	WEEE is collected for recycling by the BU estate team.	2	3	2	1	1	9	Medium	
Waste	Waste Furniture	Depletion of natural resources, large items being sent to landfill.	Re-use furniture where possible, and donate unwanted furniture to local charities for re-use/recycling.	1	2	2	1	2	8	Medium	
Waste	Cooking Oil Waste: Storage and disposal	Danger of polluting water supplies if an uncontrolled release occurs.	Oil is stored away from drains and water sources, in secured units. These are collected by the supplier.	3	3	2	1	2	11	High	
Community	Noise Pollution	Noise from The Old Fire Station and Summer Ball and students leaving these areas could disrupt local residents and businesses.	Sound checks. Notices encouraging students to leave quietly, and other communications via other channels to make students aware of the impacts of noise pollution.	3	2	2	2	2	11	High	
Community	Litter	Potential to harm wildlife and pets. Litter can also block surface water drains, and attract vermin.	Cleaners pick up litter from in and around the building.	3	3	2	2	2	12	High	
Community	Light Pollution	Potential to disturb local residents, and potential adverse effects on wildlife.	Any new outside light fittings to be downward facing.	2	2	2	2	2	10	Medium	
Community	Community Engagement	Active Community engagement with recycling schemes and environmental projects like volunteering at the SUBU Allotment have a positive impact on the environment, and educate staff, students and the community on sustainable issues.	Community Department Action Plan ensures promotion of sustainable projects and ideas.	2	2	2	3	1	10	Medium	